

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** August 14, 2024

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Blanket Purchase Agreement with Insight Public Sector, Inc. for the purchase of Flock Safety License Plate Recognition Cameras and Software Services

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Police Department
- 2) Type of Agreement – Blanket Purchase Agreement
- 3) Method of Procurement (RFP, bid, etc.) – **Piggyback of Omnia Partners (Cobb County) Contract #23-6692-03.** Section 38.41(C)(5) of the City’s Procurement Code allows the Chief Procurement Officer to procure, without formal solicitation procedures, all goods, supplies, materials, equipment, and services that are the subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof (“piggyback”), provided that the goods, supplies, materials, equipment, or services are the subject of a price schedule negotiated by the entities listed above and is based strictly on competitive bids, quotations, or competitive proposals and not on any preference and such utilization of other governmental entities contracts shall be permitted only during the term of the other governmental entity’s contract.
- 4) Term of Contract
 - a) initial – May 1, 2023 through April 30, 2026
 - b) renewals (if any) – automatic renewal for 2 additional 1 year periods
 - c) who exercises option to renew – automatic
- 5) Contract Amount – In an amount not to exceed \$1,000,000.00 (vests shall be purchased over the course of the 1 year period as needed).
- 6) Termination rights – Either party may terminate for convenience and/or due to lack of funding at the end of each annual term.
- 7) Indemnity/Insurance Requirements – Agreement for Amazon cloud services contains industry standard limited indemnification by customer for claims concerning the use of the services, breach of the agreement or customer content.

- 8) Scope of Services – Vendor will provide Flock license plate recognition cameras and software services.
 - 9) Other significant provisions – n/a
- cc: George R. Keller, Jr., CPPT, City Manager