

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AN AUTHORIZATION TO PROCEED FOR WORK ORDER NUMBER CEI 25-03 WITH CAROLLO ENGINEERS, INC., FOR ON-CALL PROFESSIONAL SERVICES RELATED TO WATER PROJECTS ON AN AS-NEEDED BASIS IN AN AMOUNT UP TO \$150,000.00.

WHEREAS, the Department of Public Utilities (“Department”) requires on-call professional engineering support services for water projects on an as-needed basis to continue meeting regulatory compliance, legislative, and contractual needs; and

WHEREAS, some of the services needed can be pre-defined, and although additional needs may arise, the Department has determined that the following water and wastewater project tasks require engineering support:

- Modeling analysis of the water distribution system
- Regulatory Compliance:
  - Permit modifications or renewals
  - Proactive participation in the development of new regulations
  - Technical evaluations and reports to address regulatory issues
  - Presentations and project status reports
- Engineering Services:
  - Evaluation of new technologies
  - Periodic reassessment of upgrade and re-rate programs
  - Financial analysis and support for grant funding
  - Preparation of technical letters, reports, and presentation materials; and

WHEREAS, on August 30, 2023, the City Commission passed and adopted Resolution No. R-2023-251 authorizing the execution of five-year continuing consulting engineering services contracts with five firms for Water Treatment Plant and Southern Regional Wastewater Treatment Plant projects, one of the firms being Carollo Engineers, Inc. (“CEI”); and

WHEREAS, the Department requested a proposal from CEI to provide the aforementioned services for water projects on an as-needed basis; and

WHEREAS, CEI submitted a proposal to provide these services in an amount up to \$150,000.00; and

WHEREAS, the Department Director and the Chief Procurement Officer recommend that the City Commission approve and authorize the appropriate City officials to execute the attached Authorization to Proceed ("ATP") for Work Order CEI 25-03 with CEI in an amount up to \$150,000.00 on an as-needed basis; and

WHEREAS, funding for this project was included in the amended FY 2025 Capital Improvement Plan and is available in account number 442.409904.53600.531300.001790.000.000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the execution, by the appropriate City officials, of the attached ATP for Work Order Number CEI 25-03 with CEI, together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form by the City Attorney.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

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JOSH LEVY, MAYOR

ATTEST:

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PATRICIA A. CERNY, MMC  
CITY CLERK

APPROVED AS TO FORM:

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DAMARIS HENLON  
CITY ATTORNEY