

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AN AUTHORIZATION TO PROCEED FOR ADDITIONAL SERVICES FOR CONSTRUCTION ADMINISTRATION FEES WITH BROOKS + SCARPA ARCHITECTS, INC., FOR THE ART AND CULTURE CENTER EXPANSION PROJECT, IN AN AMOUNT UP TO \$20,000.00, FOR A TOTAL CONTRACT AMOUNT OF \$348,863.00.

WHEREAS, on May 1, 2019, the City Commission passed and adopted Resolution No. R-2019-102, which authorized the execution of contracts with the five highest-ranked architectural/engineering firms pursuant to a Request for Qualifications for capital improvement projects, one of which was Brooks + Scarpa Architects, Inc. ("B+S"); and

WHEREAS, on September 18, 2019, the City Commission passed and adopted Resolution No. R-2019-272, approving a series of Consultant's Authorizations to Proceed ("ATP") in an aggregate amount not to exceed \$250,000.00 with B+S for professional architectural and engineering services for the Art and Culture Center Expansion Project; and

WHEREAS, ATP's No. 1 and 2 were issued for design services under the contract award in the amount of \$95,000.00, under the City Manager's authority; and

WHEREAS, ATP No. 3, dated December 2, 2020, was issued for additional services for Florida Green Building Coalition consulting fees in the amount of \$25,350.00, under the City Manager's authority; and

WHEREAS, ATP No. 4, dated February 3, 2021, was issued for construction document services covered under the contract award in the amount of \$112,500.00, under the City Manager's authority; and

WHEREAS, ATP No. 5, dated December 15, 2021, was issued for additional engineering design services in the amount up to \$3,450.00, under the City Manager's authority; and

WHEREAS, ATP No. 6, dated June 13, 2023, was issued for bidding services covered under the contract award in the amount of \$5,000.00, under the City Manager's authority; and

WHEREAS, the Department of Design and Construction Management (“DCM”) issued ATP No. 7, in the amount of \$35,063.00, for additional design services related to value engineering efforts and additional construction administration fees due to market escalations; and

WHEREAS, DCM issued ATP No. 8, in the amount of \$15,000.00, to replace the exterior rear stair at the Art and Culture Center to avoid construction schedule delays that would impact the project financially; and

WHEREAS, DCM issued ATP No. 9 to carry over the contract’s remaining balance, in the amount of \$23,945.92, from the contract that expired on August 5, 2024, to the new Continuing Services Contract approved on November 13, 2024; and

WHEREAS, DCM determined that due to unforeseen FPL construction delays, it was necessary to extend B+S’s construction administration services through the end of August 2025; and

WHEREAS, the Director of DCM recommends that the City Commission approve the issuance of ATP No. 10 to B+S for additional construction administration services in an amount up to \$20,000.00, for a total contract amount of \$348,863.00; and

WHEREAS, the sum of all change orders issued under the Contract exceeds the City Manager’s authority, and therefore, City Commission approval is required pursuant to Section 38.48(B)(2)(a) of the Procurement Code; and

WHEREAS, funding for this project was included in the amended FY 2025 Capital Improvement Plan and is available in account number 166.668602.55200.563010.001214.000.000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA.

Section 1: That the foregoing “WHEREAS” clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the execution, by the appropriate City officials, of ATP No. 10 to B+S in an amount not to exceed \$20,000.00, together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form by the City Attorney.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE THE AUTHORIZATION TO PROCEED FOR ADDITIONAL SERVICES FOR CONSTRUCTION ADMINISTRATION FEES WITH BROOKS + SCARPA ARCHITECTS, INC., FOR THE ART AND CULTURE CENTER EXPANSION PROJECT, IN AN AMOUNT UP TO \$20,000.00, FOR A TOTAL CONTRACT AMOUNT OF \$348,863.00.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

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JOSH LEVY, MAYOR

ATTEST:

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PATRICIA A. CERNY, MMC  
CITY CLERK

APPROVED AS TO FORM:

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DAMARIS HENLON  
INTERIM CITY ATTORNEY