

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AN AUTHORIZATION TO PROCEED FOR WORK ORDER NUMBER CDM 24-01 WITH CDM SMITH, INC. FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO IMPLEMENTATION OF THE STORMWATER MASTER PLAN IN AN AMOUNT UP TO \$350,000.00.

WHEREAS, the Department of Public Utilities (“Department”) has the responsibility for planning, regulating, designing, constructing, operating, and maintaining a stormwater system comprised of catch basins, drainage pipes, exfiltration trenches, outfalls, retaining ponds, and stormwater pump stations, within the City’s corporate limits; and

WHEREAS, on October 7, 2020, pursuant to Resolution No. R-2020-255, the City Commission passed and adopted a resolution authorizing the appropriate City officials to negotiate a professional engineering services agreement with CDM Smith, Inc. (“CDM”) to develop a Stormwater Master Plan (“SWMP”); and

WHEREAS, CDM completed the planning of capital improvement program (“CIP”) projects and other technical aspects of the SWMP; and

WHEREAS, the Department has determined that engineering services are needed to support the implementation of the following SWMP-related tasks:

- Financial rate sufficiency analysis and implementation
- Technical support for SWMP CIP project grant applications
- Short-term stormwater improvements to coordinate with the long-term SWMP
- Stormwater management project scopes and schedules for flood-prone areas
- Various SWMP-related permit applications
- Coordination with other municipalities on joint projects
- SWMP model training
- New technology and product evaluation
- Prioritization and evolving re-prioritization of CIP projects
- Miscellaneous financial analysis
- Support of project outreach and education at public meetings
- Preparation of technical letters, reports, and presentation materials; and

WHEREAS, on September 6, 2023, the City Commission passed and adopted Resolution No. R-2023-277, which authorized the execution of continuing consulting engineering service contracts with eight firms for infrastructure (water, sewer, reuse, and stormwater) projects, one of the firms being CDM; and

WHEREAS, the Department requested a proposal from CDM for engineering services related to implementation of the SWMP; and

WHEREAS, CDM submitted a proposal to provide the required engineering services in an amount up to \$350,000,00; and

WHEREAS, Department staff evaluated the proposed scope and fee and determined that they are fair, reasonable, and in accordance with industry standards; and

WHEREAS, the Director of the Department and the Chief Procurement Officer recommend that the City Commission approve and authorize the appropriate City officials to execute the attached Authorization to Proceed for Work Order CDM 24-01 with CDM in an amount up to \$350,000,00; and

WHEREAS, this project will be completed in 24 months from execution of the attached Authorization to Proceed for Work Order Number ATP CDM 24-01; and

WHEREAS, funding for this project was included in the amended FY 2024 Capital Improvement Plan, and is available in Account Number 443.419901.53800.531300.001782.000.000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the execution, by the appropriate City officials, of the attached Authorization to Proceed for Work Order Number CDM 24-01 with CDM in an amount up to \$350,000,00, together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form by the City Attorney.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AN AUTHORIZATION TO PROCEED FOR WORK ORDER NUMBER CDM 24-01 WITH CDM SMITH, INC. FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO IMPLEMENTATION OF THE STORMWATER MASTER PLAN IN AN AMOUNT UP TO \$350,000.00.

PASSED AND ADOPTED this _____ day of _____, 2024.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM:

DOUGLAS R. GONZALES
CITY ATTORNEY