

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** September 8, 2014

FROM: Jeffrey P. Sheffel, City Attorney

SUBJECT: Proposed Agreement with Ranco Construction Corp. of South Florida for Repair of Pembroke Road Wall

I have reviewed the above-captioned agreement for form and legality, and the general business terms and other significant provisions are as follows:

- 1) Department/Office involved – Public Works
- 2) Type of Agreement – Purchase Order
- 3) Method of Procurement (RFP, bid, etc.) – Bid
- 4) Term of Contract
 - a) initial – 3 mths. (est.)
 - b) renewals (if any) –
 - c) who exercises option to renew –
- 5) Contract Amount – \$69,760 (est.)
- 6) Termination rights – For cause only.
- 7) Indemnity/Insurance Requirements – Developer will indemnify City and provide insurance.
- 8) Scope of Services – Vendor will repair the wall along Pembroke Road between South 25th Avenue and South 27th Avenue.
- 9) City's prior experience with Vendor – Yes.
- 10) Other significant provisions – None.

cc: Cathy Swanson-Rivenbark, City Manager