



# City of Hollywood, Florida

2600 HOLLYWOOD BLVD. • P.O. Box 229045 • ZIP 33022-9045

DATE: February 19, 2014

RE: BLANKET ORDER # **B002355**

PRODUCT/SERVICE: **Uniformed, Armed and  
Unarmed Security Guard Services -  
Citywide (PRIMARY)**

**Regions Security Services, Inc.**  
**Attn: Carlos Rivero Jr.**  
**7925 NW 12 Street, Ste. 306**  
**Doral, Florida 33126**

Telephone Contact: **877-505-7774**

FAX: **305-517-1267**

E-mail: **INFO@REGIONSSECURITY.US**

Dear Vendor:

This is to inform you that the City of Hollywood, Florida is entering into a Blanket Order with your Company based on one of the following:

☒ FORMAL BID # **F-4264-11-RD (1<sup>st</sup> – one year renewal period, with two additional one year renewal periods available).**

☐ INFORMAL BID #

DATED:

☐ RENEWAL OF FORMAL BID #

DATED:

☐ EXTENSION OF FORMAL BID/RFP#

DATED:

☐ WRITTEN QUOTATION #

DATED:

☐ VERBAL QUOTATION PER

DATED:

☐ STATE OF FLORIDA CONTRACT #

DATED:

☐ BROWARD COUNTY BID #

☐ OTHER:

The term of this order is **3/1/2014** through **2/28/2015**.

The estimated annual dollar value is **\$231,000.00 annually**.

The obligations of the City of Hollywood under this order are subject to the availability of funds lawfully appropriated for its purpose by the City Commission and are subject to the terms and conditions contained on the Purchase Order form.

**Contingent upon the receipt and approval of all required certificates of Insurance.**

The City of Hollywood Departments will issue hard copy orders against this Blanket Order as your authorization to deliver. All invoices must reference each unique document number.

If you have any questions, please contact **Ralph Dierks** at (954) 921-3223.

c: Police Department  
Public Utilities Department  
Office of Parking & Intergovernmental Affairs  
Department of Parks, Recreation & Cultural Arts  
Financial Services



## CITY OF HOLLYWOOD, FLORIDA

### PROCUREMENT SERVICES DIVISION

2600 HOLLYWOOD BLVD. • ROOM 303 • P. O. BOX 229045 • ZIP 33022-9045

PHONE: 954-921-3299 • FAX: 954-921-3086

December 9, 2013

Regions Security Services, Inc.  
Attn: Carlos Rivero Jr.  
7925 NW 12 Street, Ste. 306  
Doral, Florida 33126

Dear Mr. Rivero:

Our Agreement for Uniformed, Armed and Unarmed Security Guard Services City-Wide administered by the Public Works Department, based upon Bid F-4264-11-RD, Blanket Purchase Order B002355, expires on February 28, 2014.

The Procurement Services Division would like to renew the agreement for a one (1) year period under the terms, conditions and pricing as the City of Hollywood Blanket Purchase Order B002355 (copy attached).

If you are willing to honor your bid pricing and renew this agreement, please sign below. If you are not, please sign and explain reason(s) in a separate letter.

**Renewal is subject to the receipt of all required insurance certificate(s). If you have not already done so, please forward updated certificates directly to Procurement Services.**

Thanks for your help with this matter and as always, please call me at 954-921-3223 or e-mail to [rdierks@hollywoodfl.org](mailto:rdierks@hollywoodfl.org) if you have questions.

A response as soon as possible would be appreciated.

Sincerely,

Ralph Dierks, Procurement Manager  
Procurement Services Division

I agree: \_\_\_\_\_

(Signature)

I disagree: \_\_\_\_\_

Name: \_\_\_\_\_

(Typed or Printed)

Date: \_\_\_\_\_

12/12/2013

## Ralph Dierks

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**From:** Carlos Rivero Jr <crivero@RegionsSecurity.us>  
**Sent:** Friday, December 13, 2013 7:29 PM  
**To:** Ralph Dierks  
**Subject:** RE: Renewal  
**Attachments:** SKMBT\_42013121318300.pdf

Good Evening Mr. Dierks:

Attached, you will find the executed renewal agreement for your review and record. At this time, I would like to request that the City approves an **increase of 5% to all rates** effective March 1, 2014. Thank you and enjoy your weekend.

Should you have any questions or need additional information, please contact me at your convenience.

Cordially,



Carlos Rivero, Jr.  
President & CEO

Regions Security Services, Inc.  
7925 N.W. 12 Street, Suite 306  
Doral, Florida 33126  
[www.RegionsSecurity.us](http://www.RegionsSecurity.us)  
(305) 517-1266 - Phone  
(877) 505-7774 - Phone  
(305) 517-1267 - Fax  
(305) 785-2328 - Mobile  
[crivero@RegionsSecurity.us](mailto:crivero@RegionsSecurity.us)



This email may contain information that is confidential or attorney-client privileged and may constitute inside information. The contents of this email are intended to be reviewed by only the individual or organization named above. If you are not the intended recipient or an authorized representative of the intended recipient, you are hereby notified that any review, dissemination or copying of this email and its attachments, if any, or the information contained herein is prohibited. If you have received this email in error or you want to opt-out from further communication, please notify the sender immediately by return email and delete this transmission from your system. Delivery of this message is not intended to waive any applicable privileges.



**CITY OF HOLLYWOOD, FLORIDA**  
**PROCUREMENT SERVICES DIVISION**

**DATE:** December 13, 2013

**FILE:** PR-14-040REV

**TO:** ✓ Frank Fernandez, Chief of Police

Lorie Mertens-Black, Director, Parking and Intergovernmental Affairs

Steve Joseph, Director, Public Utilities

Chuck Ellis, Director, Parks, Recreation and Cultural Arts

**VIA:** Joel Wasserman, Director, Procurement Services

**FROM:** ✓ Ralph Dierks, Procurement Manager  
Procurement Services

**SUBJECT:** Blanket Contract Renewal for Uniformed, Armed and Unarmed Security Guard Services – City-Wide – B002355 – Regions Security Services, Inc.

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**ISSUE:**

The current period of the above contract expires February 28, 2014. The contract is renewable for a one (1) period if it is determined to be in the City's best interest and the vendor agrees to the renewal in writing.

**EXPLANATION:**

Notification of Intent to Renew must be mailed to the vendor thirty (30) calendar days in advance of the contract expiration date. Accordingly, it is requested that you give this matter your immediate attention thereby providing a timely reply to preclude contract expiration.

If you do not want to renew this contract, please explain the reason(s) in a separate memo. Also note that this contract will expire on the date mentioned above and if a new contract is to be established, you must submit bid specifications.

**RECOMMENDATION:**

Please reply as soon as possible by returning this memo appropriately filled out, signed and dated along with the attached Contract Renewal Evaluation Form.

Date: 12/26/13

To: Ralph Dierks, Procurement Services

The Director / Chief recommends the following:

☒ RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is 01. 2043. 00000. 521. 003117.

☐ DO NOT renew this contract. See attached memo explaining the reason(s).

☐ DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).

☐ Estimated annual usage/expenditure is 25000.00<sup>RP</sup>

By: FRANK G. FERNANDEZ *Frank G. Fernandez 12/26/13*

Title: Chief of Police





## CITY OF HOLLYWOOD, FLORIDA

### PROCUREMENT SERVICES DIVISION

#### Department/Office Contract Renewal Evaluation

Date: 12/24/13	
Department/Office: Police	Division/Area: Patrol East
Contact Person: Forrest Jeffries	Title: Major
Contact phone number: 954-921-3503	Contact Email: fjeffries@hollywoodfl.org
Purchase Order/Blanket Purchase Order #: B002355	
Contract Expiration Date:	
Vendor: Regions Security Service, Inc	Contact Person: Carlos Rivero
Contact phone number: 877-505-7774	Contact Email: Info@RegionsSecurity.com
Good/Service: Uniformed Armed & Maintained Security	Solicitation #:

1. How would you rate the quality of goods/services?

☐ Excellent ☒ Good ☐ Satisfactory ☐ Poor

2. How would you rate the courteousness vendor's personnel?

☐ Excellent ☒ Good ☐ Satisfactory ☐ Poor

3. With regards to the goods or services provided, how satisfied are you with the following items?  
(Please check one per category)

	Excellent	Good	Satisfactory	Poor
Overall Quality	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Value	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frequency of Contact	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsiveness to request	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Are all goods/services on the contract being performed at the agreed upon time and manner?

☒ Yes ☐ No

If no, please explain?

5. If you contacted the vendor, were all your questions or any issues resolved to your complete satisfaction?

☐ Yes ☐ No ☒ Did not need to contact

If no, please explain?



**CITY OF HOLLYWOOD, FLORIDA**  
**PROCUREMENT SERVICES DIVISION**

**Department/Office**  
**Contract Renewal Evaluation**

6. Has the invoicing been timely, accurate and in accordance with the contract?

☒ Yes ☐ No

If no, please explain?

7. Does the Department/Office recommend renewing a contract based upon the available renewal options when the current agreement expires?

☒ Yes ☐ No

If no, please explain?

8. Please state any additional comments about your experience with this vendor and the goods/services provided:

Department/Office Director's Name:

Major Forrest R. Jeffries

Department/Office Director's Signature:

M. J. Jeffries



**CITY OF HOLLYWOOD, FLORIDA**  
**PROCUREMENT SERVICES DIVISION**

**DATE:** December 13, 2013

**FILE:** PR-14-040REV

**TO:** Frank Fernandez, Chief of Police

✓ Lorie Mertens-Black, Director, Parking and Intergovernmental Affairs

Steve Joseph, Director, Public Utilities

Chuck Ellis, Director, Parks, Recreation and Cultural Arts

**VIA:** Joel Wasserman, Director, Procurement Services

**FROM:**  Ralph Dierks, Procurement Manager  
Procurement Services

**SUBJECT:** Blanket Contract Renewal for Uniformed, Armed and Unarmed Security Guard Services – City-Wide – B002355 – Regions Security Services, Inc.

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**ISSUE:**

The current period of the above contract expires February 28, 2014. The contract is renewable for a one (1) period if it is determined to be in the City's best interest and the vendor agrees to the renewal in writing.

**EXPLANATION:**

Notification of Intent to Renew must be mailed to the vendor thirty (30) calendar days in advance of the contract expiration date. Accordingly, it is requested that you give this matter your immediate attention thereby providing a timely reply to preclude contract expiration.

If you do not want to renew this contract, please explain the reason(s) in a separate memo. Also note that this contract will expire on the date mentioned above and if a new contract is to be established, you must submit bid specifications.

**RECOMMENDATION:**

Please reply as soon as possible by returning this memo appropriately filled out, signed and dated along with the attached Contract Renewal Evaluation Form.



Date: 12-18-13

To: Ralph Dierks, Procurement Services

The Director / Chief recommends the following:

☒ RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is has not changed.

☐ DO NOT renew this contract. See attached memo explaining the reason(s).

☐ DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).

☒ Estimated annual usage/expenditure is approx. \$65,000

By: WDM Black

Title: Director



**CITY OF HOLLYWOOD, FLORIDA**  
**PROCUREMENT SERVICES DIVISION**

**Department/Office**  
**Contract Renewal Evaluation**

<b>Date:</b>	
<b>Department/Office:</b> <i>Office of Parking</i>	<b>Division/Area:</b> <i>1150</i>
<b>Contact Person:</b> <i>Scott Sheinfeld</i>	<b>Title:</b> <i>Supervisor</i>
<b>Contact phone number:</b> <i>954.924.2950</i>	<b>Contact Email:</b> <i>ssheinfeld@hollywoodfl.org</i>
<b>Purchase Order/Blanket Purchase Order #:</b>	
<b>Contract Expiration Date:</b> <i>2/28/14</i>	
<b>Vendor:</b> <i>Regions Security</i>	<b>Contact Person:</b> <i>Scott Sheinfeld</i>
<b>Contact phone number:</b>	<b>Contact Email:</b> <i>ssheinfeld@hollywoodfl.org</i>
<b>Good/Service:</b>	<b>Solicitation #:</b>

1. How would you rate the quality of goods/services?

☐ Excellent

☒ Good

☐ Satisfactory

☐ Poor

2. How would you rate the courteousness vendor's personnel?

☐ Excellent

☒ Good

☐ Satisfactory

☐ Poor

3. With regards to the goods or services provided, how satisfied are you with the following items?  
(Please check one per category)

	Excellent	Good	Satisfactory	Poor
Overall Quality	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Value	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frequency of Contact	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsiveness to request	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Are all goods/services on the contract being performed at the agreed upon time and manner?

☐ Yes ☒ No

If no, please explain?

*We have had major gaps in coverage of i-button scans.*

5. If you contacted the vendor, were all your questions or any issues resolved to your complete satisfaction?

☒ Yes ☐ No ☐ Did not need to contact

If no, please explain?



**CITY OF HOLLYWOOD, FLORIDA**  
**PROCUREMENT SERVICES DIVISION**

**Department/Office**  
**Contract Renewal Evaluation**

6. Has the invoicing been timely, accurate and in accordance with the contract?

☒ Yes ☐ No

If no, please explain?

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7. Does the Department/Office recommend renewing a contract based upon the available renewal options when the current agreement expires?

☒ Yes ☐ No

If no, please explain?

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8. Please state any additional comments about your experience with this vendor and the goods/services provided:

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Department/Office Director's Name:

Ben Schneider

Department/Office Director's Signature:

[Signature]



**CITY OF HOLLYWOOD, FLORIDA**  
**PROCUREMENT SERVICES DIVISION**

CITY OF HOLLYWOOD  
PROCUREMENT SERVICES  
DIVISION

2013 DEC 30 PM 1:38

**DATE:** December 13, 2013

**FILE:** PR-14-040REV


**TO:** Frank Fernandez, Chief of Police

Lorie Mertens-Black, Director, Parking and Intergovernmental Affairs

✓ Steve Joseph, Director, Public Utilities

Chuck Ellis, Director, Parks, Recreation and Cultural Arts

**VIA:** Joel Wasserman, Director, Procurement Services

**FROM:**  Ralph Dierks, Procurement Manager  
Procurement Services

**SUBJECT:** Blanket Contract Renewal for Uniformed, Armed and Unarmed Security Guard Services – City-Wide – B002355 – Regions Security Services, Inc.

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**ISSUE:**

The current period of the above contract expires February 28, 2014. The contract is renewable for a one (1) period if it is determined to be in the City's best interest and the vendor agrees to the renewal in writing.

**EXPLANATION:**

Notification of Intent to Renew must be mailed to the vendor thirty (30) calendar days in advance of the contract expiration date. Accordingly, it is requested that you give this matter your immediate attention thereby providing a timely reply to preclude contract expiration.

If you do not want to renew this contract, please explain the reason(s) in a separate memo. Also note that this contract will expire on the date mentioned above and if a new contract is to be established, you must submit bid specifications.

**RECOMMENDATION:**

Please reply as soon as possible by returning this memo appropriately filled out, signed and dated along with the attached Contract Renewal Evaluation Form.

Date: 12/23/13

To: Ralph Dierks, Procurement Services

The Director / Chief recommends the following:

Conf ✓ RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is 42,404,00000,536,003117 Contractual Services  
"Satisfied with services rendered by this contractor"  
DO NOT renew this contract. See attached memo explaining the reason(s).

DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).

Conf ✓ Estimated annual usage/expenditure is \$105,000.00/yr.

By: Conf  FRANCOIS DOMOND  
12/26/13

Title: FOR Steve Joseph P.E.  
Public Utilities Director



**CITY OF HOLLYWOOD, FLORIDA**

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**PROCUREMENT SERVICES DIVISION**

**Department/Office**  
**Contract Renewal Evaluation**

<b>Date: 12/23/13</b>	
<b>Department/Office: Public Utilities</b>	<b>Division/Area: Wastewater</b>
<b>Contact Person: Coy Mathis</b>	<b>Title: Public Utilities Manager</b>
<b>Contact phone number: 954-921-3288</b>	<b>Contact Email cmathis@hollywoodfl.org</b>
<b>Purchase Order/Blanket Purchase Order #: BOO2355</b>	
<b>Contract Expiration Date: 2/28/14</b>	
<b>Vendor: Regions Security, Inc. (V#332451)</b>	<b>Contact Person: Carlos Rivero Jr.</b>
<b>Contact phone number: 877-505-7774</b>	<b>Contact Email: info@regionssecurity.us</b>
<b>Good/Service: Uniformed, Armed and Unarmed Security Guard Services – Citywide (Secondary)</b>	<b>Solicitation #: F-4264-11-RD</b>

1. How would you rate the quality of goods/services?

☒ Excellent      ☐ Good      ☐ Satisfactory      ☐ Poor

2. How would you rate the courteousness vendor's personnel?

☒ Excellent      ☐ Good      ☐ Satisfactory      ☐ Poor

3. With regards to the goods or services provided, how satisfied are you with the following items?  
(Please check one per category)

	Excellent	Good	Satisfactory	Poor
Overall Quality	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Value	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frequency of Contact	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsiveness to request	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Are all goods/services on the contract being performed at the agreed upon time and manner?

☒ Yes    ☐ No

If no, please explain?

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5. If you contacted the vendor, were all your questions or any issues resolved to your complete satisfaction?

☒ Yes    ☐ No    ☐ Did not need to contact

If no, please explain?

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**CITY OF HOLLYWOOD, FLORIDA**  
**PROCUREMENT SERVICES DIVISION**

**Department/Office**  
**Contract Renewal Evaluation**

6. Has the invoicing been timely, accurate and in accordance with the contract?

☒ Yes ☐ No

If no, please explain?

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7. Does the Department/Office recommend renewing a contract based upon the available renewal options when the current agreement expires?

☒ Yes ☐ No

If no, please explain?

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8. Please state any additional comments about your experience with this vendor and the goods/services provided:

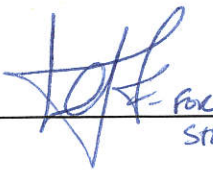
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Department/Office Director's Name: Steve Joseph, P. E.

Department/Office Director's Signature:  12/26/13  
STEVE JOSEPH.



**CITY OF HOLLYWOOD, FLORIDA**  
**PROCUREMENT SERVICES DIVISION**

2014 JAN 21 PM 1:38

FILE: PR-14-040REV

**DATE:** December 13, 2013


**TO:** Frank Fernandez, Chief of Police

Lorie Mertens-Black, Director, Parking and Intergovernmental Affairs

Steve Joseph, Director, Public Utilities

✓ Chuck Ellis, Director, Parks, Recreation and Cultural Arts

**VIA:** Joel Wasserman, Director, Procurement Services

**FROM:**  Ralph Dierks, Procurement Manager  
Procurement Services

**SUBJECT:** Blanket Contract Renewal for Uniformed, Armed and Unarmed Security Guard Services – City-Wide – B002355 – Regions Security Services, Inc.

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**ISSUE:**

The current period of the above contract expires February 28, 2014. The contract is renewable for a one (1) period if it is determined to be in the City's best interest and the vendor agrees to the renewal in writing.

**EXPLANATION:**

Notification of Intent to Renew must be mailed to the vendor thirty (30) calendar days in advance of the contract expiration date. Accordingly, it is requested that you give this matter your immediate attention thereby providing a timely reply to preclude contract expiration.

If you do not want to renew this contract, please explain the reason(s) in a separate memo. Also note that this contract will expire on the date mentioned above and if a new contract is to be established, you must submit bid specifications.

**RECOMMENDATION:**

Please reply as soon as possible by returning this memo appropriately filled out, signed and dated along with the attached Contract Renewal Evaluation Form.

Date: 12/17/2013

To: Ralph Dierks, Procurement Services

The Director / Chief recommends the following:

☒ RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is 01. 3169. 00417. 572. 005242.

☐ DO NOT renew this contract. See attached memo explaining the reason(s).

☐ DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).

☒ Estimated annual usage/expenditure is \$36,000

By: Chuck Zee

Title: Director





## CITY OF HOLLYWOOD, FLORIDA

### PROCUREMENT SERVICES DIVISION

#### Department/Office Contract Renewal Evaluation

Date:	
Department/Office:	Division/Area: <i>Marina</i>
Contact Person: <i>Penee Richard</i>	Title:
Contact phone number:	Contact Email
Purchase Order/Blanket Purchase Order #:	
Contract Expiration Date:	
Vendor:	Contact Person:
Contact phone number:	Contact Email:
Good/Service:	Solicitation #:

1. How would you rate the quality of goods/services?

☐ Excellent ☒ Good ☐ Satisfactory ☐ Poor

2. How would you rate the courteousness vendor's personnel?

☒ Excellent ☐ Good ☐ Satisfactory ☐ Poor

3. With regards to the goods or services provided, how satisfied are you with the following items?  
(Please check one per category)

	Excellent	Good	Satisfactory	Poor
Overall Quality	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Value	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frequency of Contact	<input checked="" type="checkbox"/> <i>daily</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsiveness to request	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Are all goods/services on the contract being performed at the agreed upon time and manner?

☒ Yes ☐ No

If no, please explain?

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5. If you contacted the vendor, were all your questions or any issues resolved to your complete satisfaction?

☒ Yes ☐ No ☐ Did not need to contact

If no, please explain?

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**CITY OF HOLLYWOOD, FLORIDA**  
**PROCUREMENT SERVICES DIVISION**

**Department/Office**  
**Contract Renewal Evaluation**

6. Has the invoicing been timely, accurate and in accordance with the contract?

☒ Yes ☐ No

If no, please explain?

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7. Does the Department/Office recommend renewing a contract based upon the available renewal options when the current agreement expires?

☒ Yes ☐ No

If no, please explain?

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8. Please state any additional comments about your experience with this vendor and the goods/services provided:

*Jose has been very responsive to any requests and does so in a timely manner*

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Department/Office Director's Name:

*Rona Richard*

Department/Office Director's Signature:

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