

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** November 6, 2015

FROM: Jeffrey P. Sheffel, City Attorney

SUBJECT: Proposed Lease Purchase Agreement with Hall-mark Fire Apparatus

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Fire Rescue and Beach Safety
- 2) Type of Agreement – Lease Purchase Agreement
- 3) Method of Procurement (RFP, bid, etc.) – Section 38.40 (C)(5) of the Purchasing Ordinance allows the Director to procure, without following formal procedures, all goods and services which are subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, provided however, the goods and services are: (i) the subject of a price schedule negotiated by the state or the United States government, or (ii) the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference.
- 4) Term of Contract
 - a) initial – Seven year lease term
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
- 5) Contract Amount – \$870,885.00 (\$290,295 each vehicle x 3 vehicles)
- 6) Termination Rights – Either party may terminate with cause.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
- 8) Scope of Services – Contractor shall provide three (3) 2016 Horton Model 623 Ambulances.
- 9) Other Significant Provisions – Competitively bid by the Florida Sheriff's Association Contract #15-11-0116. City shall hold harmless Contractor from and against any and all liability, obligations, losses, claims and damages.

cc: Wazir Ishmael, City Manager