

**SUMMARY OF THE MINUTES  
PLANNING AND DEVELOPMENT BOARD  
CITY OF HOLLYWOOD  
2600 HOLLYWOOD BOULEVARD  
HOLLYWOOD, FLORIDA 33020**

**A. ADMINISTRATIONS**

1. Pledge of Allegiance
2. Roll Call

The meeting of the Planning and Development Board was called to order by Diana Pittarelli on Tuesday, **February 13, 2024, at 6:00 P.M.** in Room 219, 2600 Hollywood Blvd., Hollywood, Florida, with the following members present:

Diana Pittarelli	Robert Vargas
Kenneth Crawford	Andrew Yanowitz
Steven Morales	Tara Jafarmadar

Development Services, Division of Planning and Urban Design Staff present:

Andria Wingett	Director of Development Services
Anand Balram	Planning Manager
Cameron Palmer	Principal Planner
Tasheema Lewis	Associate Planner

Also Present:

Douglas Gonzales	City Attorney
Richard Doody	Staff Attorney
Azita Behmardi	Deputy Director of Development Services

3. Approval of the Meeting Minutes.  
**Revised December 12, 2023** – approved.  
**January 23, 2024** - approved.

**MOTION WAS MADE BY KENNETH CRAWFORD AND SECONDED BY TARA JAFARMADAR TO APPROVE THE REVISED DECEMBER 12, 2023, AND THE JANUARY 23, 2024, MEETING MINUTES. MOTION PASSED UNANIMOUSLY BY VOICE VOTE.**

4. Additions, Deletions, Withdrawals, and Continuances.  
None.
5. City Attorney Announcements  
Douglas Gonzales informed the Board that these items are ruled by Quasi-Legislative Proceedings, and also informed that this will be Attorney Richard Doody's last meeting with the Board.

## B. APPLICATIONS

### ITEM # 1 BELOW MAY BE CONSIDERED QUASI-JUDICIAL AND MAY BE SUBJECT TO THE CRR REGULATION

- FILE NO.:** 23-V-96  
**APPLICANT:** Catherine Spear, Revokable Trust/Jeffrey Spear.  
**LOCATION:** 4600 N Ocean Drive  
**REQUEST:** Variance request to increase the maximum allowable curb cut from 18 feet to 23 feet.

Diana Pittarelli read the Application.

Diana Pittarelli asked Staff, the Applicant, and members of the public, if they wished to waive Quasi-Judicial Proceedings. Quasi-Judicial Proceedings were waived.

Tasheema Lewis, Associate Planner, presented the item.

Diana Pittarelli opened the meeting to public comments. No Public Comments were made. Diana Pittarelli closed the public comment portion.

Board discussion ensued.

**MOTION WAS MADE BY KENNETH CRAWFORD AND SECONDED BY TARA JAFARMADAR TO APPROVE THE VARIANCE FOR THE CURB CUT. MOTION PASSED UNANIMOUSLY BY VOICE VOTE.**

## C. OLD BUSINESS

None.

## D. NEW BUSINESS

Andria Wingett mentioned there were no TAC items discussed since last Planning and Development Board meeting.

## E. ADJOURNMENT

The meeting was adjourned at **6:22 P.M.**