

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** May 24, 2016

FROM: Jeffrey P. Sheffel, City Attorney

SUBJECT: Proposed Renewal of Professional Services Agreement with Black & Veatch Corporation for Engineering Consultant Services for Energy Efficiency Master Plans and Other Energy Efficiency Related Professional Services

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
 - 2) Type of Agreement – Professional Services Consultant Agreement.
 - 3) Method of Procurement (RFP, bid, etc.) – Per Florida Statute Section 287.055, Consultants’ Competitive Negotiation Act
 - 4) Term of Contract
 - a) initial – Four (4) years
 - b) renewals (if any) – Two (2) additional two (2) year periods. **This is the first renewal.**
 - c) who exercises option to renew – City.
 - 5) Contract Amount – Not to exceed \$300,000.00.
 - 6) Termination rights – With or without cause.
 - 7) Indemnity/Insurance Requirements – Consultant shall comply with applicable City requirements.
 - 8) Scope of Services – Consultant shall provide engineering consultant services for energy efficiency master plans and other energy efficiency related professional services.
 - 9) Other significant provisions – n/a
- cc: Wazir A. Ishmael, Ph.D., City Manager