

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** August 22, 2018
FROM: Douglas R. Gonzales, City Attorney
SUBJECT: Proposed Subrecipient Agreement with the Broward Metropolitan Planning Organization

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Development Services
 - 2) Type of Agreement – Subrecipient Agreement
 - 3) Method of Procurement (RFP, bid, etc.) – n/a
 - 4) Term of Contract
 - a) initial – Anticipated in FY 2019
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – BMPO will make available \$900,000.00 of flex funds from the Federal Transit Administration.
 - 6) Termination Rights – Either party may terminate with cause.
 - 7) Indemnity/Insurance Requirements – City agrees, to the extent permitted by law, to indemnify and hold the BMPO harmless from any liability, demand, claim, penalty or any other adverse action resulting from breach by the City of its obligations related to the receipt of the Project Grant Funds.
 - 8) Scope of Services – BMPO shall transfer \$900,000.00 from its FHWA funds to pay for those activities/tasks described in the Project funded under the FTA Section 5307 grant.
 - 9) Other Significant Provisions – n/a
- cc: Dr. Wazir Ishmael, City Manager