

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: October 2, 2018

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Blanket Purchase Order with Rehrig Pacific Company for the purchase of 95 Gallon Refuse Collection Carts and 95 Gallon Recycling Carts and accessories.

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Dept. of Public Works
- 2) Type of Agreement – Blanket Purchase Order
- 3) Method of Procurement (RFP, bid, etc.) – **Piggyback.** Miami Dade County RFP 00254. Section 38.40(C)(5) of the City’s Purchasing Ordinance allows the Director to procure, without following formal procedures, all goods and services which are subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, provided however, the goods and services are: (i) the subject of a price schedule negotiated by the state or the United States government, or (ii) the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference.
- 4) Term of Contract
 - a) initial – five years commencing on 11/5/18 through 10/4/21
 - b) renewals (if any) – yes, one five year period 10/5/21 through 10/4/26
 - c) who exercises option to renew – mutual
- 5) Contract Amount – Estimated annual amount of \$185,000.00.
- 6) Termination rights – With or without cause.
- 7) Indemnity/Insurance Requirements – Yes.
- 8) Scope of Services – Rehrig Pacific Company will provide refuse and recycling carts.
- 9) City’s prior experience with Vendor – yes.

TERM SHEET CONTINUED FOR REHRIG PACIFIC COMPANY

- 10) Other significant provisions – Rehrig Pacific Company will provide all cart components for use as replacement parts of defective and unserviceable carts still under warranty, at no cost. There is a minimum 10 year warranty for carts. If City utilizes recycling bins there is a five year warranty for said bins.

cc: Wazir A. Ishmael, Ph.D., City Manager