



Greetings,

Thank you for your interest in the Summer Food Service Program (SFSP). With your assistance, we can help provide nutritious summer meals for South Florida youth during their summer out-of-school time.

Attached is the Summer Food Service Program Application for program year 2015, and **SAMPLE** menus for the program (Please note the menu is subject to change prior to the start of the SFSP). An application is required for each site where meals will be served. If the site name has changed, please put the previous and present name on the application. If the organization has been in the program and changed name and location the site will be considered a new site. Please ensure that all questions on the application are completed and submitted as soon as possible. Incomplete applications will be delayed in processing.

Additionally, please note, all sites receiving meal service must either be an IRS-APPROVED 501(c)(3) non-profit organization, government entity **OR** must complete the enclosed For Profit Site Certificate. Please attach a copy of your 501(c)(3) designation OR the For-Profit Site Certificate with your application packet.

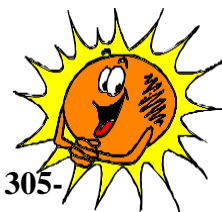
**This year, the Summer Food Service Program will operate from June 8 to August 21, 2015.** The program's training schedule will be forwarded to you at a later time. However, please note, **ALL** staff person's must successfully complete the training in order for your site to be certified to receive meals.

If you have any questions, please feel free to contact our office at 305-621-5836, or send an email to [info@villageyouth.org](mailto:info@villageyouth.org).

Sincerely,

LaMekka Noble  
Program Director

# Summer Food Service Program (SFSP) PRE-OPERATIONAL APPLICATION



Complete this application and **fax** it to **The Village Youth Services, Inc. (TVYS) at 305-621-8454** (NOTE: No fax cover page is needed), or **e-mail a signed PDF copy** to [info@villageyouth.org](mailto:info@villageyouth.org) as soon as possible and a representative will contact you. For more information please call our office at **305-621-5836** or **305-621-2666**.

***The Summer Food Service Program will operate from June 8 to August 21, 2015***

PLEASE CHECK THE APPROPRIATE BOX(ES):

- ☐ **NEW SITE** (Pre-Operational Site Visit Required)     ☐ **RETURNING SITE**  
☐ **SITE NAME CHANGE**     ☐ **ADDRESS CHANGE** (Pre-Operational Site Visit Required)

PLEASE TYPE OR PRINT IN BLUE OR BLACK INK.

Site Name:	
Site Address:	
City:	Contact Person:
Zip Code:	Phone#:
County:	Fax#:
E-mail:	

1. Please list the name(s) of two public schools nearest to your location. If your site is a public school, just list it.

\_\_\_\_\_

2. Meal Service Start Date: \_\_\_\_\_ Meal Service Ending Date: \_\_\_\_\_

3. Type of Site (check one)    ☐ Recreation Center    ☐ Church    ☐ Youth Program    ☐ Summer Camp  
    ☐ Park                      ☐ School    ☐ Child Care Center    ☐ Public Housing  
    ☐ Other (Specify): \_\_\_\_\_

4. Names and Title of two (2) people in **Charge at Site** (**MANDATORY**):

A. Name 1: \_\_\_\_\_ Title: \_\_\_\_\_

B. Name 2: \_\_\_\_\_ Title: \_\_\_\_\_

5. Time Meals Served: (**PLEASE ONLY SELECT TWO (2) MEAL TYPES Below**)

Meal Type	Start Time	End Time	Estimated Attendance
Breakfast (1 hr. limit) <i>If receiving breakfast, please ensure that a trained staff person is available to receive it on Friday, June 5<sup>th</sup>.</i>			
Lunch (2 hr. limit)			
PM Snack (1 hr. limit)			

**Note:** Earliest time meals can be delivered to site: \_\_\_\_\_ (AM)



6. Does this site have all of the following for organized meal service under the SFSP?

- |   |  |
|---|--|
| • Shelter for inclement weather                                     | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| • Telephone   | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| • Fully equipped/functioning kitchen facility                       | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| • Refrigeration and storage space for delivered food                | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| • Filing and storage for all records that must be kept at this site | <input type="checkbox"/> Yes <input type="checkbox"/> No |

7. If your site is receiving **lunch**, check one of the following: ☐ HOT ☐ COLD
8. Is your site considered- for- profit? ☐ Yes ☐ No (If yes, please complete the attached "SFSP For- Profit Site Not Financially Benefiting Certificate")
9. Children are supervised during meals by (check all that apply) ☐ Teachers ☐ Aides ☐ Site supervisor  
☐ Volunteer ☐ Other \_\_\_\_\_
10. Does site participate in the **USDA Child Care Food Program (CCFP)**? ☐ Yes ☐ No
11. Is your program funded by **The Children's Trust** or **Children's Services Council**? ☐ Yes ☐ No
12. Will your site operate as a(n): ☐ Open Site (meals served to both program participants and the community)  
☐ Open Restricted Site (meals served to program participants and the community, but with safety/space restrictions)  
☐ Closed Site (meals only served to program participants)
13. Will your site be open for the July 4<sup>th</sup> holiday? ☐ Yes ☐ No

Please list below all staff that will be administering the SFSP meals at your site. These are the people who **MUST** attend The Village Youth Services' training.

Site Supervisor \_\_\_\_\_

Phone# \_\_\_\_\_ Email \_\_\_\_\_

Assistant \_\_\_\_\_

Phone# \_\_\_\_\_ Email \_\_\_\_\_

Names of all other staff:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Eligibility Guideline:** Site is located in an area where the public school student population is 50% or more free and reduced lunch or all of the children you service qualify for free or reduced lunch. Sites that meet the above criteria are eligible to operate as an "**open site**" under the Summer Food Program. As an "**open site**" any child who lives in the vicinity of your site and comes to your site for a meal must be served by your site. All other sites will be notified as to eligibility.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

.....  
**(FOR OFFICE USE ONLY)**

- |   |                           |   |
|---|---------------------------|---|
| <input type="checkbox"/> New Site Form:         | _____ Completed/Submitted | Site #: _____                                   |
| <input type="checkbox"/> Pre-Op Site Visit:     | _____                     | Total # of Operating Days: _____                |
| <input type="checkbox"/> Claim Database:        | _____                     | <input type="checkbox"/> E-mail database: _____ |
| <input type="checkbox"/> Site Contact Info:     | _____                     | <input type="checkbox"/> Schedule A: _____      |
| <input type="checkbox"/> Training Date:         | _____                     |   |
| <input type="checkbox"/> Temp. Testing Equip.#: | _____                     |   |

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*"It Takes A Village, To Raise A Child"*

# The Village Youth Services, Inc.

## Summer Food Service Program (SFSP)

### 2014 BREAKFAST & HOT LUNCH MENU

June 9 – 13		MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	
		June 9	June 10	June 11	June 12	June 13	
<b>8 OZ. WHITE or CHOCOLATE MILK SERVED WITH ALL MEALS</b>	Breakfast	Cold Cereal Fresh Fruit	Blueberry Muffin 100% Apple Juice	Cold Cereal Mandarin Oranges	Cinnamon Bread w/Margarine 100% Apple Juice	Cold Cereal Fresh Fruit	
	Lunch	Turkey Ham & Cheese Sub on a Hoagie Sub Roll Fruit Mix 100% Apple Juice	Pulled BBQ Chicken Sandwich on a Bun Fresh Apple Slices 100% Mixed Fruit Juice	Breaded Chicken Strips Soft Dinner Roll Fresh Fruit 100% Apple Juice	Latin Hoagie Sandwich on a Midnight Sub Roll (Turkey, Turkey Ham) Raw Baby Carrots 100% Pineapple Juice	Turkey & Cheese Wrap on a Flour Tortilla Pineapple Tidbits 100% Grape Juice	
June 16 – 20		June 16	June 17	June 18	June 19	June 20	
<b>8 OZ. WHITE or CHOCOLATE MILK SERVED WITH ALL MEALS</b>	Breakfast	Cold Cereal Fresh Fruit	Blueberry Muffin 100% Pineapple Juice	Cold Cereal Fresh Fruit	Bagel w/Margarine 100% Fruit Punch Juice	Cold Cereal Fresh Fruit	
	Lunch	BBQ Chicken Strips (3 pcs) Brown Rice Green Peas 100% Apple Juice	Meatloaf Sandwich on a Bun Kernel Corn 100% Mixed Fruit Juice	Salisbury Steak Mashed Potatoes California Blend Vegetables Dinner Roll	Turkey Corn Dog Mixed Vegetables 100% Pineapple Juice	Domino's Cheese Pizza (1 slice) Tossed Salad Fresh Fruit	
June 23 – 27		June 23	June 24	June 25	June 26	June 27	
<b>8 OZ. WHITE or CHOCOLATE MILK SERVED WITH ALL MEALS</b>	Breakfast	Cold Cereal Fresh Fruit	Blueberry Muffin 100% Grape Juice	Cold Cereal Fresh Fruit	Honey Bun (Unfrosted) 100% Apple Juice	Cold Cereal Fresh Fruit	
	Lunch	Breaded Chicken Strips Mixed Vegetables Dinner Roll Fruit Mix	Hamburger on a Bun Raw Baby Carrots 100% Mixed Fruit Juice	Teriyaki Chicken Strips (3 pcs.) Fried Rice Green Peas 100% Apple Juice	Salisbury Steak Mashed Potatoes Kernel Corn Soft Dinner Roll	Domino's Cheese Pizza (1 slice) Fresh Fruit 100% Grape Juice	

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*SAMPLE Breakfast & Hot Lunch Menu*