

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: May 18, 2017

FROM: Alan Fallik, Acting City Attorney

SUBJECT: Proposed Highway Maintenance Memorandum of Agreement with the State of Florida Department of Transportation

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Development Services
 - 2) Type of Agreement – Highway Maintenance Memorandum of Agreement
 - 3) Method of Procurement (RFP, bid, etc.) – n/a
 - 4) Term of Contract
 - a) initial – n/a
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – n/a
 - 6) Termination Rights – n/a
 - 7) Indemnity/Insurance Requirements – To the extent permitted by law, City shall indemnify the State of Florida Department of Transportation for any violations by the City of any permits issued to the Department or jointly to the City and the Department after construction is complete.
 - 8) Scope of Services – Department shall install sidewalk to fill in gaps on a multitude of streets within the Hollywood Gardens Beach area.
 - 9) Other Significant Provisions – n/a
- cc: Dr. Wazir Ishmael, City Manager