

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: April 1, 2014

FROM: Jeffrey P. Sheffel
City Attorney

SUBJECT: Proposed Agreement with the School Board of Broward County for the 2013-2014 school year in seven (7) secondary schools within the City of Hollywood

I have reviewed the above captioned agreement for form and legality. The general business terms and other significant provisions are as follows:

- 1) Department/Division involved - Police
- 2) Type of Agreement – School Resource Officer Agreement
- 3) Method of Procurement (RFP, bid, etc.) – n/a
- 4) Term of Contract
 - a) initial – 10 month period
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
- 5) Contract Amount - \$323,764.00 based upon monthly payments of \$32,376.40.s.
- 6) Termination rights – Either party may terminate with or without cause upon 30 days written notice.
- 7) Indemnity/Insurance Requirements – Each party is liable for its agents and officers negligence. However, also indemnifies SBBC regarding any intentional or negligent violation regarding the confidentiality of student records which includes City obligation for any penalty imposed and costs, damages, judgments or losses imposed on SBBC due to City's intentional or negligent violation.
- 8) Scope of Services - City shall assign seven (7) law enforcement officers to serve as school resource officers to each individually named secondary school designated in the Agreement.
- 9) City's prior experience with Vendor (if any) – approximately 22 years.
- 10) Other significant provisions – n/a

cc: Cathy Swanson-Rivenbark, City Manager

