



City of Hollywood  
Design and Construction Management

Jose Cortes, Director  
2600 Hollywood Boulevard, Hollywood, FL 33020

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**[THE STOUT GROUP, LLC] RESPONSE DOCUMENT REPORT**

IFB No. IFB-223-24-AR

District 1-4 & 6 Traffic Calming Improvements

RESPONSE DEADLINE: August 22, 2024 at 3:00 pm

Report Generated: Thursday, August 22, 2024

**The Stout Group, LLC Response**

**CONTACT INFORMATION**

**Company:**

The Stout Group, LLC

**Email:**

jsanchez@thestoutgroup.com

**Contact:**

Joey Sanchez

**Address:**

10850 NW 138th Street  
Bay #3  
Hialeah Gardens, FL 33018

**Phone:**

(305) 216-8406

**Website:**

[www.thestoutgroup.com](http://www.thestoutgroup.com)

**Submission Date:**

Aug 22, 2024 5:31 PM

## ADDENDA CONFIRMATION

*No addenda issued*

## QUESTIONNAIRE

### 1. Project Schedule / Timeline\*

Please upload a project schedule identifying major tasks and the overall project timeline through Substantial and Final Completion; this schedule shall be provided by Contractor as part of the Bid Package.

SCHEDULE.pdf

### 2. Licenses and Certifications\*

Please upload all licenses and certifications as required on section 4.3 of the solicitation.

Licenses.pdf

### 3. VENDOR REFERENCE FORM\*

Please download the below documents, complete, and upload 3 copies here.

- References for 3 projects similar in scope and complexity that have been completed in South Florida within the last 5 years
- Reference forms are to be completed by your client reference. They must be sent back to you to be uploaded with your bid response
- [Vendor Reference Form.pdf](#)

Vendor\_Reference\_Form\_-\_City\_of\_Hollywood.pdf

Vendor\_Reference\_Form\_-\_FDOT.pdf

Vendor\_Reference\_Form\_-\_HCI.pdf

**4. HOLD HARMLESS AND INDEMNITY CLAUSE\***

I, an authorized representative, the contractor, shall indemnify, defend and hold harmless the City of Hollywood, its elected and appointed officials, employees and agents for any and all suits, actions, legal or administrative proceedings, claims, damage, liabilities, interest, attorney's fees, costs of any kind whether arising prior to the start of activities or following the completion or acceptance and in any manner directly or indirectly caused, occasioned or contributed to in whole or in part by reason of any act, error or omission, fault or negligence whether active or passive by the contractor, or anyone acting under its direction, control, or on its behalf in connection with or incident to its performance of the contract.

Confirmed

**5. NON-COLLUSION STATEMENT\***

I, being first duly sworn, depose that:

- A. He/she is an authorized representative of the Company, the Proposer that has submitted the attached Proposal.
- B. He/she has been fully informed regarding the preparation and contents of the attached Proposal and of all pertinent circumstances regarding such Proposal;
- C. Such Proposal is genuine and is not a collusion or sham Proposal;
- D. Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Proposer, firm or person to submit a collusive or sham Proposal in connection with the contractor for which the attached Proposal has been submitted or to refrain from bidding in connection with such contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Proposer, firm or person to fix the price or prices, profit or cost element of the Proposal price or the Proposal price of any other Proposer, or to secure an advantage against the City of Hollywood or any person interested in the proposed Contract; and
- E. The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Proposer or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

Confirmed

**6. CERTIFICATIONS REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS\***

The applicant certifies that it and its principals:

- A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
- B. Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction, violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- C. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
- D. Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.

Confirmed

**7. DRUG-FREE WORKPLACE PROGRAM\***

- A. IDENTICAL TIE PROPOSALS - Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie proposals will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:
  - 1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program (if such is available in the employee's community) by, any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of these requirements.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Confirmed

#### **8. SOLICITATION, GIVING, AND ACCEPTANCE OF GIFTS POLICY \***

Florida Statute 112.313 prohibits the solicitation or acceptance of Gifts. "No Public officer, employee of an agency, local government attorney, or candidate for nomination or election shall solicit or accept anything of value to the recipient, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the vote, official action, or judgment of the public officer, employee, local government attorney, or candidate would be influenced thereby." The term "public officer" includes "any person elected or appointed to hold office in any agency, including any person serving on an advisory body."

The City of Hollywood/Hollywood CRA policy prohibits all public officers, elected or appointed, all employees, and their families from accepting any gifts of any value, either directly or indirectly, from any contractor, vendor, consultant, or business with whom the City/CRA does business.

The State of Florida definition of "gifts" includes the following:

- Real property or its use,
- Tangible or intangible personal property, or its use,
- A preferential rate or terms on a debt, loan, goods, or services,
- Forgiveness of indebtedness,
- Transportation, lodging, or parking,
- Food or beverage,
- Membership dues,
- Entrance fees, admission fees, or tickets to events, performances, or facilities,
- Plants, flowers or floral arrangements
- Services provided by persons pursuant to a professional license or certificate.
- Other personal services for which a fee is normally charged by the person providing the services.
- Any other similar service or thing having an attributable value not already provided for in this section.

Any contractor, vendor, consultant, or business found to have given a gift to a public officer or employee, or his/her family, will be subject to dismissal or revocation of contract.

As the person authorized to sign the statement, I certify that this firm will comply fully with this policy.

Confirmed

#### **9. Certificate of Insurance\***

See requirements in the [#SPECIAL TERM AND CONDITIONS](#) section.

COI\_-\_CITY\_OF\_HOLLYWOOD.pdf

**10. PROOF OF SUNBIZ REGISTRATION\***

Enter company FEIN to be verified in Sunbiz

45-5312119

[Click to Verify](#) *Value will be copied to clipboard*

**11. ACKNOWLEDGMENT AND SIGNATURE PAGE**

IF CORPORATION - DATE INCORPORATED/ORGANIZED:\*

05/18/2012

STATE INCORPORATED/ORGANIZED:\*

Florida

REMITTANCE ADDRESS\*

The Stout Group, LLC

10850 NW 138th St. Bay 3

Hialeah Gardens, FL 33018

BIDDER/PROPOSER'S AUTHORIZED REPRESENTATIVE'S TYPED FULL NAME\*

Jose M. Sanchez

IT IS HEREBY CERTIFIED AND AFFIRMED THAT THE BIDDER/PROPOSER CERTIFIES ACCEPTANCE OF THE TERMS, CONDITIONS, SPECIFICATIONS, ATTACHMENTS AND ANY ADDENDA. THE BIDDER/PROPOSER SHALL ACCEPT ANY AWARDS MADE AS A RESULT OF

THIS SOLICITATION. BIDDER/PROPOSER FURTHER AGREES THAT PRICES QUOTED WILL REMAIN FIXED FOR THE PERIOD OF TIME STATED IN THE SOLICITATION.\*

Confirmed

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF BIDDER/PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE BID/PROPOSAL NON-RESPONSIVE. THE CITY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY BID/PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE BIDDER/PROPOSER TO THE TERMS OF ITS OFFER.\*

Confirmed

BID BOND FORM\*

Please download the below documents, complete, and upload.

- [Bid Form MASTER.docx](#)

BID\_BOND\_-\_COH\_-\_BID\_No.\_2024-08.pdf

## 12. SWORN STATEMENT PURSUANT TO SECTION 287.133 (3) (a) FLORIDA STATUTES ON PUBLIC ENTITY CRIMES

THIS FORM STATEMENT IS SUBMITTED TO THE CITY OF HOLLYWOOD BY:\*

(Print individual's name and title) (Print name of entity submitting sworn statement)

Jose M. Sanchez

SWORN STATEMENT CONTINUATION:\*

Enter business address:

The Stout Group, LLC

SWORN STATEMENT CONTINUATION:\*

Enter Federal Employer Identification Number (FEIN) is:

If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement.

45-5312119

SWORN STATEMENT CONTINUATION:\*

I understand that “convicted” or “conviction” as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in an federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.

I understand

SWORN STATEMENT CONTINUATION:\*

I understand that “Affiliate,” as defined in paragraph 287.133(1)(a), Florida Statutes, means:

1. A predecessor or successor of a person convicted of a public entity crime, or
2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida

during the preceding 36 months shall be considered an affiliate.

Confirmed

SWORN STATEMENT CONTINUATION:\*

I understand that "person," as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or any entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts let by a public entity, or which otherwise transacts or applies to transact business with a public entity.

The term "person" includes those officers, executives, partners, shareholders, employees, members, and agents who are active in management of an entity

Confirmed

SWORN STATEMENT CONTINUATION:\*

Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies.)

Division of Administrative Hearings, determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (attach a copy of the Final Order).

Neither the entity submitting sworn statement, nor any of its officers, director, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

SWORN STATEMENT CONFIRMATION\*

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER  
FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC  
ENTITY ONLY AND THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR

YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THAT PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017 FLORIDA STATUTES FOR A CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Confirmed

**PRICE TABLES**

**PRICING (BID FORM)**

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
1	General Conditions, including but not limited to Performance and Payment Bond, Insurance, Surveying, Stake-out, and as-built drawings	1	LS	\$40,000.00	\$40,000.00
2	Mobilization (shall not exceed 3% of bid items excluding General Conditions, Mobilization and MOT) for the lump sum price of	1	LS	\$18,000.00	\$18,000.00
3	Maintenance of Traffic	1	LS	\$13,000.00	\$13,000.00
4	Milling of existing asphalt pavement to a 1" average depth (Speed tables)	1,487	SY	\$5.00	\$7,435.00
5	Apply Superpave asphaltic concrete for traffic B (Speed Tables)	725.68	TN	\$350.00	\$253,988.00
6	Furnish and install ground-mounted single post signs for up to 12 square feet	405	AS	\$650.00	\$263,250.00
7	Relocating single post signs	34	AS	\$400.00	\$13,600.00
8	Remove single post signs	1	AS	\$150.00	\$150.00

[THE STOUT GROUP, LLC] RESPONSE DOCUMENT REPORT  
 IFB No. IFB-223-24-AR  
 District 1-4 & 6 Traffic Calming Improvements

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Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
9	Furnish and install sign panels for ground-mounted posts for up to 12 square feet	3	EA	\$400.00	\$1,200.00
10	Apply standard thermoplastic 12" white solid striping for crosswalks and roundabouts	3,708.8	LF	\$4.00	\$14,835.20
11	Apply standard thermoplastic 18" white solid striping for diagonals and chevrons	729.92	LF	\$15.00	\$10,948.80
12	Apply thermoplastic 6" white solid striping for standard open graded asphalt surfaces	0.08	GM	\$50,000.00	\$4,000.00
13	All other incidental work required for construction of the project not specifically included in other line items, including but not limited to shoring, stormwater pollution prevention, demolition, grading, etc.	1	LS	\$1.00	\$1.00
14	Allowance for Work. Requires submittal of a detailed estimate for any additional work and City Project Manager approval of the estimate prior to utilizing this allowance	1	LS	\$60,000.00	\$60,000.00
<b>TOTAL</b>					<b>\$700,408.00</b>

### PROJECT SCHEDULE

No.	ACTIVITY	DURATION	UNIT	NOVEMBER																														DECEMBER																															JANUARY																															FEBRUARY									
				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10
1	DISTRICT 1 SPEED TABLES	40	DAYS																																																																																																						
2	DISTRICT 2 SPEED TABLES	16	DAYS																																																																																																						
3	DISTRICT 3 SPEED TABLES	8	DAYS																																																																																																						
4	DISTRICT 4 SPEED TABLES	12	DAYS																																																																																																						
5	DISTRICT 6 SPEED TABLES	24	DAYS																																																																																																						
TOTAL		100	DAYS																																																																																																						



Ron DeSantis, Governor

Melanie S. Griffin, Secretary



**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**CONSTRUCTION INDUSTRY LICENSING BOARD**

THE UNDERGROUND UTILITY & EXCAVATION CO HEREIN IS CERTIFIED UNDER THE  
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

**SANCHEZ, JOSE MARIA III**

THE STOUT GROUP, LLC  
10850 NW 138TH STREET  
BAY #3  
HIALEAH GARDENS FL 33018

**LICENSE NUMBER: CUC1224022**

**EXPIRATION DATE: AUGUST 31, 2026**

Always verify licenses online at [MyFloridaLicense.com](https://www.MyFloridaLicense.com)

ISSUED: 08/03/2024

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Ron DeSantis, Governor

Melanie S. Griffin, Secretary



**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**CONSTRUCTION INDUSTRY LICENSING BOARD**

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE  
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

**SANCHEZ, JOSE MARIA III**

THE STOUT GROUP, LLC  
10850 NW 138TH STREET  
BAY #3  
HIALEAH GARDENS FL 33018

**LICENSE NUMBER: CGC1507974**

**EXPIRATION DATE: AUGUST 31, 2026**

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ISSUED: 08/03/2024

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Ron DeSantis, Governor

Melanie S. Griffin, Secretary



**FBPE**  
FLORIDA BOARD OF  
PROFESSIONAL ENGINEERS

## STATE OF FLORIDA

### BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE  
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**SANCHEZ, JOSE MARIA III**

10850 NW 138 STREET  
BAY #3  
HIALEAH GARDENS FL 33018

**LICENSE NUMBER: PE67764**

**EXPIRATION DATE: FEBRUARY 28, 2025**

Always verify licenses online at [MyFloridaLicense.com](http://MyFloridaLicense.com)



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## Florida Department of Transportation

RON DESANTIS  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.  
SECRETARY

April 29, 2023

THE STOUT GROUP LLC  
10850 NW 138TH STREET  
MIAMI, FLORIDA 33018

### RE: CERTIFICATE OF QUALIFICATION

The Department of Transportation has qualified your company for the type of work indicated below.

#### FDOT APPROVED WORK CLASSES:

DRAINAGE, FENCING, FLEXIBLE PAVING, GRADING, GRASSING, SEEDING AND SODDING, HOT PLANT-MIXED BITUM. COURSES, PAVEMENT MARKING, ROADWAY SIGNING, SIDEWALK, LIFT STATION, SHEET PILING, UNDERGROUND UTILITIES (WATER AND SEWER), UNDERGROUND UTILITIES (ELECTRIC)

Unless notified otherwise, this Certificate of Qualification will expire **6/30/2024**.

In accordance with Section 337.14(4), Florida Statutes, changes to Ability Factor or Maximum Capacity Rating will not take effect until after the expiration of the current certificate of prequalification (if applicable).

In accordance with Section 337.14(1), Florida Statutes, an application for qualification must be filed within (4) months of the ending date of the applicant's audited annual financial statements.

If the company's maximum capacity has been revised, it may be accessed by logging into the Contractor Prequalification Application System via the following link:

**[HTTPS://fdotwpl.dot.state.fl.us/ContractorPreQualification](https://fdotwpl.dot.state.fl.us/ContractorPreQualification)**

Once logged in, select "View" for the most recently approved application, and then click the "Manage" and "Application Summary" tabs.

The company may apply for a Revised Certificate of Qualification at any time prior to the expiration date of this certificate according to Section 14-22.0041(3), Florida Administrative Code (F.A.C.), by accessing the most recently approved application as shown above and choosing "Update" instead of "View." If certification in additional classes of work is desired, documentation is needed to show that the company has performed such work.

All prequalified contractors are required by Section 14-22.006(3), F.A.C., to certify their work underway monthly in order to adjust maximum bidding capacity to available bidding capacity. You can find the link to this report at the website shown above.

Sincerely,

A handwritten signature in black ink that reads "James E. Taylor II". The signature is written in a cursive style with a large, stylized "A" at the end.

James E. Taylor II, Prequalification Supervisor  
Contracts Administration Office

JTII:cg



[Home](#) | [Product Control](#) | [Contractors](#) | [Building Officials](#) | [Contact us](#) |

[miamidade.gov](#)

### Contractor License Information

**Contractor Number:** E1400317  
**Contractor name:** THE STOUT GROUP LLC  
**Address:** 10850 NW 138TH ST BAY3  
**City, St, Zip:** HIALEAH GARDENS FL 33018  
**Phone:** (786) 452-1481  
**Other Phone:**  
**Fax:** (786) 452-1481  
**Email:** YZULUAGA@THESTOUTGROUP.COM  
**D/B/A:**  
**Contractor Status:** ACTIVE

Class	Category	Category Description	Expiration Date
ENGR	3	PIPE LINE ENG	09/30/2025
ENGR	4	STRUCTURAL ENG	09/30/2025
ENGR	7	PAVING ENGINEERING	09/30/2025
ENGR	9	EXCAU & GRADING ENG	09/30/2025

### CONTRACTOR INQUIRY COMPLETE

[BCCO Contractor Inquiry and Complaint Search](#) | [BCCO Home Page](#) | [State License Search Menu](#)

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# MIAMI-DADE COUNTY PUBLIC SCHOOLS



## Small Business Enterprise (SBE) Certificate

THIS CERTIFIES THAT  
**The Stout Group LLC**

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IS OWNED AND CONTROLLED BY A(N)  
**SBE Tier 2**

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PURSUANT TO MIAMI-DADE COUNTY PUBLIC SCHOOL BOARD POLICY 6320.02

August 11, 2020  
Issue Date

August 11, 2023  
Expiration Date

6519199  
Vendor No.

A handwritten signature in black ink that reads "Jennifer D. Andreu".

Jennifer D. Andreu  
Economic Equity & Diversity Compliance Officer  
Office of Economic Opportunity  
Miami-Dade County Public Schools  
1450 NE 2nd Avenue - Suite 428  
Miami, Florida 33132

## VENDOR REFERENCE FORM

City of Hollywood Solicitation #: IFB-223-24-AR - DISTRICT 1-4 & 6 TRAFFIC CALMING IMPROVEMENTS  
 Reference for: The Stout Group, LLC

Organization/Firm Name providing reference: City of Hollywood

Organization/Firm Contact Name: Donelly Chin Title: Consultant

Email: dchin@hollywoodfl.org Phone: (954) 921-3930

Name of Referenced Project: Inst. of Various Drainage Systems Contract No: 21-11047

Date Services were provided: 2/10/2022 TO 7/31/2023 Project Amount: \$772,987.00

Referenced Vendor's role in Project:  Prime Vendor  Subcontractor/  
Subconsultant

Would you use the Vendor again?  Yes  No. Please specify in additional comments

Description of services provided by Vendor (provide additional sheet if necessary):

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Please rate your experience with the Vendor	Need Improvement	Satisfactory	Excellent	Not Applicable
<b>Vendor's Quality of Service</b>				
a. Responsive	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Accuracy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Deliverables	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Vendor's Organization:</b>				
a. Staff expertise	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Professionalism	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Staff turnover	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Timeliness/Cost Control of:</b>				
a. Project	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Deliverables	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Additional Comments (provide additional sheet if necessary):

Enjoyed working with The Stout Group on this project. Also, the City saved money due to construction methods and alternatives suggested by The Stout Group.

****THIS SECTION FOR CITY USE ONLY****				
Verified via:	Email: <input type="checkbox"/>	Verbal: <input type="checkbox"/>	Mail: <input type="checkbox"/>	
Verified by:	Name:		Title:	
	Department:		Date:	

## VENDOR REFERENCE FORM

City of Hollywood Solicitation #: IFB-223-24-AR - DISTRICT 1-4 & 6 TRAFFIC CALMING IMPROVEMENTS  
 Reference for: The Stout Group, LLC

Organization/Firm Name providing reference: Florida Department of Transportation

Organization/Firm Contact Name: Andres Diaz Title: Project Administrator/Engineer

Email: adiaz@castilloeng.com Phone: (786) 877-8572

Name of Referenced Project: SW 40th Ave. Contract No: T4563

Date Services were provided: 05/26/2021 - 06/23/2023 Project Amount: \$3,377,160.33

Referenced Vendor's role in Project:  Prime Vendor  Subcontractor/  
Subconsultant

Would you use the Vendor again?  Yes  No. Please specify in additional comments

Description of services provided by Vendor (provide additional sheet if necessary):

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Please rate your experience with the Vendor	Need Improvement	Satisfactory	Excellent	Not Applicable
<b>Vendor's Quality of Service</b>				
a. Responsive	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Accuracy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Deliverables	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Vendor's Organization:</b>				
a. Staff expertise	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Professionalism	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Staff turnover	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Timeliness/Cost Control of:</b>				
a. Project	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Deliverables	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Additional Comments (provide additional sheet if necessary):

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****THIS SECTION FOR CITY USE ONLY****						
Verified via:	Email:	<input type="checkbox"/>	Verbal:	<input type="checkbox"/>	Mail:	<input type="checkbox"/>
Verified by:	Name:				Title:	
	Department:				Date:	

## VENDOR REFERENCE FORM

City of Hollywood Solicitation #: IFB-223-24-AR - DISTRICT 1-4 & 6 TRAFFIC CALMING IMPROVEMENTS  
 Reference for: The Stout Group, LLC

Organization/Firm Name providing reference: Horizon Contractors, Inc.  
 Organization/Firm Contact Name: Horizon Contractors, Inc. Title: Project Manager  
 Email: xs@hcimail.net Phone: (305) 828-2050  
 Name of Referenced Project: Opalocka Airport Interior Service Road Contract No: S019A  
 Date Services were provided: 06/30/2015 - 05/06/2016 Project Amount: \$931,325.00

Referenced Vendor's role in Project:  Prime Vendor  Subcontractor/  
 Subconsultant  
 Would you use the Vendor again?  Yes  No. Please specify in additional comments

Description of services provided by Vendor (provide additional sheet if necessary):

Please rate your experience with the Vendor	Need Improvement	Satisfactory	Excellent	Not Applicable
<b>Vendor's Quality of Service</b>				
a. Responsive	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Accuracy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Deliverables	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Vendor's Organization:</b>				
a. Staff expertise	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Professionalism	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Staff turnover	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Timeliness/Cost Control of:</b>				
a. Project	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Deliverables	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Additional Comments (provide additional sheet if necessary):

****THIS SECTION FOR CITY USE ONLY****				
Verified via:	Email: <input type="checkbox"/>	Verbal: <input type="checkbox"/>	Mail: <input type="checkbox"/>	
Verified by:	Name:		Title:	
	Department:		Date:	



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/12/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> GGA Insurance Group 10689 N. Kendall Drive Suite 208 Miami FL 33176		<b>CONTACT NAME:</b> Alain Bencomo <b>PHONE (A/C, No, Ext):</b> (305) 630-4777 <b>E-MAIL ADDRESS:</b> abencomo@ggaig.com <b>FAX (A/C, No):</b> (305) 279-3022	
<b>INSURED</b> The Stout Group LLC 10850 NW 138TH Street Bay #3 Hialeah Gardens FL 33018		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> XL Insurance of America <b>INSURER B:</b> Greenwich Insurance Company <b>INSURER C:</b> Houston Specialty Ins. Co. <b>INSURER D:</b> Wesco Insurance Company <b>INSURER E:</b> Federal Insurance Co. <b>INSURER F:</b>	
		<b>NAIC #</b>	
		24554	
		22322	
		12936	
		25011	
		20281	

**COVERAGES****CERTIFICATE NUMBER:** CL2471222850**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		NGL-1000327-05	07/14/2024	07/14/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Employee Benefits \$ 1,000,000
B	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			NBA-1000328-05	07/14/2024	07/14/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Medical payments \$ 5,000
C	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			322181	07/14/2024	07/14/2025	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
D	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	CPW1002709	07/14/2024	07/14/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
E	Inland Marine			4546-8715	07/14/2024	07/14/2025	Equipment Limit \$3,135,885 Deductible \$5,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

F-4706-22-O

CITY OF HOLLYWOOD is listed as an Additional Insured with respect to the General Liability and Auto Liability when required by written contract.

**CERTIFICATE HOLDER****CANCELLATION**

CITY OF HOLLYWOOD 2600 HOLLYWOOD BLVD.  HOLLYWOOD FL 33020	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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**Form 13**

**Bond Form**

(Construction)

STATE OF FLORIDA

KNOW ALL MEN BY THESE PRESENTS:

That we The Stout Group, LLC, as Principal, and Berkley Insurance Company, as Surety, are held and firmly bound unto the City of Hollywood in the sum of \_\_\_\_\_ Five Percent of Amount Bid Dollars (\$ 5% of Amount Bid) lawful money of the United States, amounting to 5% of the total SOLICITATION Price, for the payment of said sum, we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the principal has submitted the accompanying SOLICITATION, dated August 22nd, 20<sup>24</sup> for

**Solicitation #: IFB-223-24-AR**

**Solicitation Title: District 1-4&6 Traffic Calming Improvements**

NOW, THEREFORE, if the principal shall not withdraw said SOLICITATION within 90 days after date of the same and shall within ten days after the prescribed forms are presented to him for signature, enter into a written contract with the CITY, in accordance with the SOLICITATION as accepted, and give bond with good and sufficient surety or sureties, and provide the necessary Insurance Certificates as may be required for the faithful performance and proper fulfillment of such Contract, then this obligation shall be null and void.

Approved Solicitation Bond

In the event of the withdrawal of said SOLICITATION within the specified period, or the failure to enter into such contract and give such bond and insurance within the specified time, the principal and the surety shall pay to the City of Hollywood the difference between the amount specified in said SOLICITATION and such larger amount for which the City of Hollywood may in good faith contract with another party to perform the work and/or supply the materials covered by said SOLICITATION.

In accordance with Florida State Statute 255.05, Payment, Performance and Bid Bonds may be required for construction projects that are over \$200,000.00.

IN WITNESS WHEREOF, the above bound parties have executed this statement under their seal(s) this 22nd \_\_\_\_\_ day of August, 2024, the name and corporate seal of each corporate party being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

WHEN THE PRINCIPAL IS AN INDIVIDUAL:

Signed, sealed and delivered in the presence of:

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Signature of Individual

\_\_\_\_\_  
Address

\_\_\_\_\_

\_\_\_\_\_  
Printed Name of Individual

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Address

\_\_\_\_\_

WHEN THE PRINCIPAL IS A CORPORATION:

Attest:

Yvette Zurbraga  
Secretary

The Stout Group, LLC  
Name of Corporation

10850 N.W. 138th Street, Bay #3  
Miami, FL 33018  
Business Address

By: [Signature]  
(Affix Corporate Seal)

Jose M. Sanchez  
Printed Name

Manager  
Official Title

CERTIFICATE AS TO CORPORATE PRINCIPAL

I, Yvette Zurbraga, certify that I am the secretary of the Corporation named as Principal in the attached bond; that Jose M. Sanchez who signed the said bond on behalf of the Principal, was then Manager of said Corporation; that I know his signature, and his signature thereto is genuine, and that said bond was duly signed, sealed and attested for and on behalf of said Corporation by authority of its governing body.

Yvette Zurbraga (SEAL)  
Secretary

Approved Solicitation Bond

TO BE EXECUTED BY CORPORATE SURETY:

Attest:

NA  
Secretary

Berkley Insurance Company  
Corporate Surety  
475 Steamboat Road, Greenwich, CT 06830  
Business Address

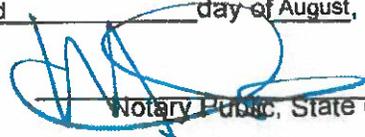
BY:   
(Affix Corporate Seal) Tracey Brown, Witness

  
Attorney-in-Fact  
& FL Licensed Agent  
Brett Rosenhaus  
1000 Central Avenue, Suite 200, St. Petersburg, FL 33705  
Business Address

Name of Local Agency  
Acrisure, LLC

STATE OF FLORIDA

Before me, a Notary Public, duly commissioned, qualified and acting, personally appeared,  
Brett Rosenhaus to me well known, who being by me first duly sworn upon  
oath says that he is the attorney-in-fact for the Berkley Insurance Company and  
that the has been authorized by Berkley Insurance Company to execute the forgoing  
bond on behalf of the CONTRACTOR named therein in favor of the City of Hollywood, Florida.  
Subscribed and sworn to before me this 22nd day of August, 2024

  
Notary Public, State of Florida

My Commission Expires: November 11, 2024  
- END OF SECTION-

MARGARET A. SCHULZ  
NOTARY PUBLIC  
STATE OF FLORIDA  
NO. HH 55224  
MY COMMISSION EXPIRES NOV. 13, 2024

