

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** May 18, 2022  
**FROM:** Douglas R. Gonzales, City Attorney  
**SUBJECT:** Proposed Third and Final Renewal of the Professional Services Agreement with Circuit Transit, Inc. f/k/a Free Ride for Circulator Services

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I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Development Services/Engineering Division
  - 2) Type of Agreement – Agreement
  - 3) Method of Procurement (RFP, bid, etc.) – RFP No. 4579-18-PB pursuant to Resolution No. R-2018-335
  - 4) Term of Contract:
    - a) initial – One year
    - b) renewals (if any) – Yes, three additional one year terms. Pursuant to Section 38.48(B) of the Purchasing Code, the City Manager due to the COVID-19 state of events, extended this agreement for operational purposes for a period of 90 days bringing the existing agreement to June 4, 2020. **This item will be the final renewal.**
    - c) who exercises option to renew- Mutual
  - 5) Contract Amount – In the estimated annual amount of \$885,360.00. This agreement is jointly funded by the CRA (2/3s) and the City (1/3).
  - 6) Termination Rights – with or without cause.
  - 7) Indemnity/Insurance Requirements – Yes.
  - 8) Scope of Services – Circuit Transit, Inc. will continue to provide circulator services to and from Downtown Hollywood, Hollywood Beach, and the City's parking garages.
  - 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager