

STATEMENT OF BUDGET IMPACT
(Policy Number 94-45)
Budgetary Review of Proposed Resolution &
Ordinances with Financial Implication.

Date: June 22, 2017

File: BIS 17 - 226

File: TMP-2017-291

Proposed Legislation:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ISSUE THE ATTACHED PURCHASE ORDER BETWEEN SHI INTERNATIONAL CORP. AND THE CITY OF HOLLYWOOD FOR THE PURCHASE OF A HOSTED MICROSOFT E-MAIL SOLUTION AND PROFESSIONAL SERVICES WITH THREE YEARS OF MAINTENANCE FOR AN ESTIMATED AMOUNT OF \$228,000.00 FOR YEAR ONE AND \$170,000.00 FOR YEARS TWO AND THREE.

Statement of Budget Impact:

1. No Budget Impact associated with this action;
2. Sufficient budgetary resources identified/available;
3. Budgetary resources not identified/unavailable;
4. Potential Revenue is possible with this action;
5. Will not increase the cost of Housing;
6. May increase the cost of Housing; (CDAB review required)

Explanation:

The Department of Information Technology has identified the need to update the email service solution.

The State of Florida, Department of Management Services awarded, through a competitive bid, its contract for Microsoft Premier Support and Consulting Services (Microsoft Licenses) to SHI International Corp.

Section 38.40(C)(5) of the City's Purchasing Ordinance provides that when it is in the best interest of the City, the Director may procure, without following formal contract procedures, all supplies, materials, equipment and contractual services which are the subject of contracts with other governmental entities based strictly on competitive bids.

The Department of IT recommends authorizing the Purchase Order with SHI International Corp for professional services and the purchase of the hosted Microsoft email solution. The first year costs will be an estimated \$228,000.00.

On September 28, 2016 the City Commission approved R-2016-285 which adopted the FY 17 Capital Improvement plan and included funding for the ERP project and those funds are available in account number 34.1317.17531.519.003137.

The purchase order is for a total of three years (3) and the costs for year 2 and 3 are estimated to be \$170,000.00 annually. Funding will be included in the proposed fiscal year's operating budget for the costs involved in future fiscal years subject to the approval of the City Commission of each individual future fiscal year's operating budget.

PREPARED BY: Madonna Dell Olio
Budget Officer

APPROVED BY: Kee Eng
Assistant Director, Budget and Financial Services