

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ISSUE A BLANKET PURCHASE AGREEMENT WITH ACORDIS INTERNATIONAL CORPORATION FOR A FIVE-YEAR COPIER EQUIPMENT LEASE FROM OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2026 FOR AN ANNUAL AMOUNT OF \$128,108.76.

WHEREAS, copier services continue to be a critical operational need for the City;
and

WHEREAS, on September 20, 2017, the City Commission approved Resolution R-2017-280 for a copier equipment lease with Sharp Business Systems in the amount of \$198,000.00 annually for a 48 month term from October 1, 2017 to September 30, 2021;
and

WHEREAS, the City posted Bid F-4688-21-PB Citywide Copier/Maintenance Services ("Bid") on August 12, 2021, which closed on September 2, 2021; and

WHEREAS, the Bid requested that suppliers provide various pricing options, including lease, purchase, and lease-to-own options, along with other requirements outlined in the responsible and responsive section of the Bid; and

WHEREAS, a total of eight bids were received from the following vendors:

Acordis International Corp.
Barlop
Novatech, Inc
Sharp Business Solutions
TGI Office Automation
Toshiba American Business
Total Print USA
Accelerated Business Solutions ; and

WHEREAS, based on pricing, transition plan, service call times for maintenance and supplies, proposed equipment to replace the existing 91 units, and past performance ("Copier Services"), the Procurement Services Division and the Department of Information Technology determined that Acordis International Corp. provided the overall best value for Copier Services as a 60 month lease option, spanning the period from October 1, 2021 to September 30, 2026; and

WHEREAS, the total cost of Copier Services for the 60 month lease period includes an annual fixed cost of \$66,671.16 for the equipment lease, which includes service calls and supplies, print management Papercut Software and RFID Readers at a fixed annual cost of \$19,437.60 and an annual estimated cost of \$42,000.00 for color and black/white pages, totaling \$128,108.76 annually; and

WHEREAS, pricing for color and black/white pages can only be estimated, and may vary under COVID-19 circumstances as compared to non-COVID-19 circumstances; and

WHEREAS, the Director of Information Technology and the Chief Procurement Officer recommend that the City Commission approve and authorize the issuance of a Blanket Purchase Agreement to Acordis International Corp. based upon pricing provided by Acordis International Corp. in the Bid for Copier Services; and

WHEREAS, a portion of the funding for the attached Blanket Purchase Agreement has been appropriated and exists in the FY 2022 Operating Budget in individual departmental Equipment Rental/Lease Accounts, and will be budgeted in subsequent fiscal years.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA.

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the issuance and execution, by the appropriate City officials, of the attached Blanket Purchase Agreement with Acordis International Corp., together with such non-material changes as may subsequently be agreed to by the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

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PASSED AND ADOPTED this _____ day of _____, 2021.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY for the use and reliance
of the City of Hollywood, Florida, only.

DOUGLAS R. GONZALES
CITY ATTORNEY