

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** June 21, 2016
FROM: Jeffrey P. Sheffel
City Attorney
SUBJECT: Proposed Memorandum of Agreement with the City of Miami, as sponsoring agency for the UASI Grant Program to include the City of Hollywood as a participating agency in said program to receive grant funding.

I have reviewed the above captioned agreement for form and legality. The general business terms and other significant provisions are as follows:

- 1) Department/Office involved – Police Dept.
- 2) Type of Agreement – Memorandum of Agreement
- 3) Method of Procurement (RFP, bid, etc.) – n/a
- 4) Term of Contract
 - a) initial – This Agreement will end on June 30, 2017.
 - b) renewals (if any) – Agreement may be extended
 - c) who exercises option to renew – mutual
- 5) Contract Amount - Sponsoring Agency will reimburse the City in the approximate amount of \$122,225.00.
- 6) Termination rights - Either party may terminate upon 30 days written notice.
- 7) Indemnity/Insurance Requirements – To the extent permitted by law (Section 768.28, F.S.) each party agreed to be fully responsible for the respective acts and omissions of its agents or employees.
- 8) Scope of Services - Police Dept. will utilize the grant funding to purchase cyber security hardware and software, access card readers for Hollywood Fire Rescue stations, lighting enhancements to the City of Hollywood Emergency Operations Center (EOC), and surveillance camera equipment. **The purchase will be facilitated in accordance with the City’ Purchasing Code, and if required brought back to the City Commission.**
- (9) Prior experience with Vendor (if any) – Yes.
- 10) Other significant provisions – n/a

cc: Wazir A. Ishmael, Ph.D., City Manager

