

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, RANKING THE TOP THREE FIRMS TO PROVIDE TUTORING SERVICES FOR ELEMENTARY SCHOOL AFTERCARE AND SUMMER CAMP; AND FURTHER AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO NEGOTIATE AND EXECUTE AN AGREEMENT BETWEEN THE HIGHEST RANKED FIRM, AND THE CITY OF HOLLYWOOD IN AN ESTIMATED AMOUNT OF \$69,120.00.

WHEREAS, the Department of Parks, Recreation and Cultural Arts desires to retain a qualified firm to provide tutoring services for approximately five hundred (500) low income students during the Summer Camp and homework assistance for approximately seventy-five (75) low income students in Kindergarten through fifth grade at school aftercare; and

WHEREAS, aftercare services will be available after school (Aftercare) during the school year, Monday through Thursday only, for approximately two (2) hours per day and summer camp services will also be available during regularly scheduled school year summer break, Monday through Thursday for approximately three (3) hours per day in accordance with the Broward County Public Schools annual school calendar; and

WHEREAS, total hours of regular tutoring and homework assistance (Aftercare) will follow the regular school year calendar for scheduled school days from 4 P.M. to 6 P.M. for two (2) hours per day, Monday through Thursday at Kay Gaither Community Center located at 6291 Funston Street; and

WHEREAS, total hours for Summer Camp Tutoring will follow the Broward County School break from June through August, Monday through Thursday, 9 A.M. to 12 P.M. for three (3) hours per day during the summer break of each year at McNicol Community Center located at 1411 South 28th Avenue, Washington Park Community Center, located at 5199 Pembroke Road, Dr. Martin Luther King Jr. Community Center located at 2400 Charleston Street, and Kay Gaither Community Center located at 6291 Funston Street; and

WHEREAS, on April 24, 2015, Request for Proposals (RFP) Number 4445-15-IS-B was electronically advertised via BidSync in accordance with the City's Purchasing Ordinance, Section 38.42(A); and

WHEREAS, the RFP provided for pricing to be submitted for the Summer Camp and Aftercare programs for City consideration; and

WHEREAS, RFP-4445-15-IS-B was opened at 3:00 p.m. on May 8, 2015, and resulted in the following three (3) responses:

Russell Life Skills & Reading Foundation, Inc.
Davie, FL

Parliament Ed Inc.
Miami, FL

! Achieve Success
Miami Shores, FL ; and

WHEREAS, the RFP document's Selection Process required a review to score/rank the responsive proposals based upon the Evaluation Criteria (Qualifications of Firm, References, Cost of Services and Proof of Successfully Completed Similar Projects); and

WHEREAS, on May 13, 2015, the proposals were evaluated by a three (3) member committee representing the Parks, Recreation and Cultural Arts Department and Financial Services Department; and

WHEREAS, the three (3) responsive proposals received were evaluated on May 13, 2015, the scores were compiled to arrive at the following rankings, (highest score), first choice to third choice:

| | | | |
|----|--|-----|-------|
| 1. | Russell Life Skills & Reading Foundation, Inc. | 279 | |
| 2. | ! Achieve Success | 216 | |
| 3. | Parliament Ed Inc. | 178 | ; and |

WHEREAS, the initial agreement term will expire September 30, 2016, the City, at its sole discretion, reserves the right to renew the agreement an additional one (1) year period from October 1, 2016 through August 31, 2017 under the same terms and conditions; and

WHEREAS, award is subject to the City's receipt and approval of all insurance certificates required by the City's Risk Manager, and indemnity to the City, along with signed Statement of Hold Harmless and Indemnity in favor of the City; and

WHEREAS, the maximum amount of grant funding provided to the City of Hollywood for the tutoring program is \$69,120.00;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That it hereby ranks the three (3) firms to contract for Tutoring Services as follows:

1. _____
2. _____
3. _____

Section 2: That it hereby approves and authorizes the negotiation and execution, by the appropriate City Officials, of an agreement between the highest ranked firm and the City of Hollywood, embodying the terms and conditions of the RFP approved by the City Commission this date, in a form acceptable to the City Manager and approved as to form and legality by the City Attorney.

Section 3: That, if the appropriate City Officials are unable to negotiate an agreement with the highest ranked firm, they are hereby authorized to commence contract negotiations with the next ranked firms, in order, until an agreement is reached, if any.

Section 4: That this resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2015.

PETER BOBER, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC, CITY CLERK

APPROVED AS TO FORM AND LEGALITY
for the use and reliance of the
City of Hollywood, Florida, only.

JEFFREY P. SHEFFEL, CITY ATTORNEY