

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** June 13, 2023
FROM: Douglas R. Gonzales, City Attorney
SUBJECT: Proposed Agreement with Live Flyer, Inc.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Parks, Recreation and Cultural Arts
- 2) Type of Agreement – Contract
- 3) Method of Procurement (RFP, bid, etc.) – RFP No. 055-23-SK
- 4) Term of Contract:
 - a) initial – Two year term
 - b) renewals (if any) – One additional one year term
 - c) who exercises option to renew – Mutual agreement of the parties
- 5) Contract Amount – Up to \$125,000.00
- 6) Termination Rights – Either party may terminate for cause. City may terminate for convenience.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
- 8) Scope of Services – Contractor shall provide anchoring limitation area signage in the City’s North and South Lakes
- 9) Other Significant Provisions: n/a

cc: George R. Keller, Jr. CPPT, City Manager