

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** November 5, 2019

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Blanket Purchase Order with Beach Raker, LLC. for beach cleanup services.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Dept. of Public Works
 - 2) Type of Agreement – Blanket Purchase Order
 - 3) Method of Procurement (RFP, bid, etc.) – Solicitation Number F-4614-19-PB
 - 4) Term of Contract:
 - a) initial – 3 years
 - b) renewals (if any) – yes, one additional two year term.
 - c) who exercises option to renew – n/a.
 - 5) Contract Amount – Estimated amount of \$338,750.00.
 - 6) Termination Rights – with or without cause
 - 7) Indemnity/Insurance Requirements – yes.
 - 8) Scope of Services – Vendor will provide beach cleanup services.
 - 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager