

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** May 27, 2014

FROM: Jeffrey P. Sheffel, City Attorney

SUBJECT: Proposed Right of Way License Agreement with Paul and William Salsburg d/b/a Penn Dutch Food Center

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
 - 2) Type of Agreement – Right of Way License Agreement
 - 3) Method of Procurement (RFP, bid, etc.) – n/a
 - 4) Term of Contract
 - a) initial – 4 year term
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – City
 - 5) Contract Amount – n/a
 - 6) Termination Rights – City may terminate immediately for cause. City may terminate without cause upon thirty (30) days advance written notice to Contractor.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – City shall grant a Right of Way License to Contractor for the purpose of employee/customer parking.
 - 9) Other Significant Provisions – Location: North 28th Way
- cc: Cathy Swanson-Rivenbark, City Manager