

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** October 30, 2017  
**FROM:** Alan Fallik, Acting City Attorney  
**SUBJECT:** Proposed Change Order No. 2 with Solutionwerks, Inc.

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I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
  - 2) Type of Agreement – Change Order
  - 3) Method of Procurement (RFP, bid, etc.) – Bid (Project No. 16-9415)
  - 4) Term of Contract
    - a) initial – 90 days
    - b) renewals (if any) – n/a
    - c) who exercises option to renew – n/a
  - 5) Contract Amount – \$75,171.60
  - 6) Termination Rights – Either party may terminate with cause. Upon seven days' written notice to the CONTRACTOR the CITY may, without cause and without prejudice to any other right or remedy, elect to abandon the work and terminate the Contract.
  - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
  - 8) Scope of Services – Contractor shall provide additional work related to the investigation on the leaking while the cryogenic plant is down during the turnaround process.
  - 9) Other Significant Provisions – Section 38.47 of the Purchasing Ordinance of the City of Hollywood, provides that a change order means changes due to unanticipated conditions or developments, made to an executory contract, which are reasonably and conscientiously viewed as being in fulfillment of the original scope of the contract and/or matters directly related thereto.
- cc: Dr. Wazir Ishmael, City Manager