

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: May 16, 2016

FROM: Jeffrey P. Sheffel, City Attorney

SUBJECT: Proposed Agreement with Recycle Perks

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Works
 - 2) Type of Agreement – Contract
 - 3) Method of Procurement (RFP, bid, etc.) – Bid – RFP No. 4503-16-RD
 - 4) Term of Contract
 - a) initial – 2 years, 7 months 14 days
 - b) renewals (if any) – 2 additional 2 year periods
 - c) who exercises option to renew – mutual agreement of the parties
 - 5) Contract Amount – \$145,090.56 (\$133,090.56 plus \$12,000.00 for the initial residential mailer package) for the first full year of the initial contract term, \$133,090.56 for the second full year of the initial contract term and \$82,644.94 for the third partial year of the initial contract term
 - 6) Termination Rights – Either party may terminate with cause.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Contractor shall provide a recycling incentive program to increase public awareness, education and participation in the City’s curbside residential recycling program as well as the commercial and multi-family recycling programs.
 - 9) Other Significant Provisions – n/a
- cc: Dr. Wazir Ishmael, City Manager