

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: April 27, 2021

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed First Amendment to the CDBG Agreement with Hope South Florida, Inc. to revise the scope of services related to emergency residential services.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Development Services/Community Development Division
 - 2) Type of Agreement – First Amendment to the CDBG Agreement
 - 3) Method of Procurement (RFP, bid, etc.) – Original agreement approved pursuant to Resolution No.R-2021-011 based upon **Best Interest** pursuant to Section 38.41(C)(9) of the Procurement Code which required a 5/7ths vote.
 - 4) Term of Contract:
 - a) initial – commences on January 1, 2021 and continues through January 1, 2022.
 - b) renewals (if any) -no
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – In an amount not to exceed \$46,420.80.
 - 6) Termination Rights – with or without cause.
 - 7) Indemnity/Insurance Requirements – Yes, as to indemnity.
 - 8) Scope of Services – **This amendment revises Exhibit “A” entitled Scope of Services to reflect direct client payment services regarding re-housing and eviction prevention services.**
 - 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager