



EVALUATION TABULATION
 RFP No. RFP-045-23-SK
CITYWIDE MICRO-TRANSIT SERVICES
 RESPONSE DEADLINE: March 9, 2023 at 3:00 pm
 Report Generated: Tuesday, April 18, 2023

CONSENSUS SCORECARD SUMMARY

Vendor	Approach and Methodology Points Based 15 Points (14.3%)	Environmental Benefits Points Based 10 Points (9.5%)	Contractor Capabilities Points Based 10 Points (9.5%)	Driver's Qualifications Points Based 10 Points (9.5%)	Firm's Qualifications and Experience Points Based 10 Points (9.5%)	ADA Compliance Points Based 5 Points (4.8%)	Maintenance/Recovery Plan Points Based 10 Points (9.5%)	Risk Mitigation Plan Points Based 10 Points (9.5%)	Local Vendor Preference Points Based 5 Points (4.8%)	Pricing Points Based 20 Points (19%)
Circuit Transit Inc	13.75	9.25	10	9.25	9.5	4.75	9.25	8.75	0	18.5
Freebee	12.25	9	8.75	9.5	9	3.75	7.75	8	0	10

Vendor	Total Score (Max Score 105)
Circuit Transit Inc	93
Freebee	78

PHASE 1

EVALUATORS

Name	Title
Herb Conde-Parlato	Economic Development Manager
Francisco Diaz Mendez	Project Manager

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Name	Title
Ernesto Garcia	Engineer
Elisa Iglesias	Senior Project Manager

EVALUATION CRITERIA

Criteria	Scoring Method	Weight (Points)
Approach and Methodology	Points Based	15 (14.3% of Total)

Description:

The Contractor shall explain in detail how their company can meet the requirements of the work outlined in the SOW, provide a timeline/plan-of-action detailing each phase for this effort, provide an organization chart detailing the labor for this effort, provide the recruiting effort for maintaining qualified drivers, and detail the numbers and types of vehicles provided and how they will include additional vehicles if the City expands the routes.

Criteria	Scoring Method	Weight (Points)
Environmental Benefits	Points Based	10 (9.5% of Total)

Description:

The Contractor shall provide details and quantify any environmental benefits or sustainability initiatives that they will use for this effort.

Criteria	Scoring Method	Weight (Points)
Contractor Capabilities	Points Based	10 (9.5% of Total)

Description:

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The Contractor shall provide overall organizational and financial capabilities and other key components to include organizational reporting structure, quality control, quality assurance, research and development, technical training and parts support, response time, product capabilities, and the ability to furnish multiple vehicle configurations. The Contractor shall provide a general description of the company, including annual revenue, facilities location, number of permanent and part-time employees, and current and project workload. This description is intended to provide information to the City of Hollywood to evaluate the capability and capacity of the Contractor to perform the work. The City of Hollywood may conduct a site-visit of the Contractor's facility during the evaluation process.

Criteria	Scoring Method	Weight (Points)
Driver's Qualifications	Points Based	10 (9.5% of Total)

Description:

The Contractor shall provide the requirements/certifications/training requirements for their drivers. NOTE: minimum requirement by the City is that all drivers must be enrolled in an FDOT approved drug testing program, pass a drug screening test, have the appropriate FL driver's license, and have a favorable background investigation.

Criteria	Scoring Method	Weight (Points)
Firm's Qualifications and Experience	Points Based	10 (9.5% of Total)

Description:

The Contractor shall submit a listing of work experience for projects similar in scope and nature to the work described in the Scope of Work. A minimum of five years (5) experience and two (2) projects (preferably with a government entity) shall be submitted and include a description of the work, project value, value of the work performed by the Contractor, and work duration and dates. The Contractor must submit at least three (3) references for projects of similar size, scope, and complexity. The references will be reviewed and scored as to whether services performed were satisfactory and meet the aforementioned criteria.

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Criteria	Scoring Method	Weight (Points)
ADA Compliance	Points Based	5 (4.8% of Total)

Description:

The Contractor shall provide details on how their proposed vehicles meet ADA accessibility requirements.

Criteria	Scoring Method	Weight (Points)
Maintenance/Recovery Plan	Points Based	10 (9.5% of Total)

Description:

The Contractor shall provide their maintenance plan and recovery plan to keep the vehicles in circulation at all times with no interruptions.

The Contractor must also provide a response to this scenario: A vehicle breaks down in the middle of the afternoon (weekday) and the current outside temperature is 95 degrees Fahrenheit. The vehicle has a mixture of passengers: elderly, middle aged, children, and infants. Explain the Contractor's course of action that would be taken.

Criteria	Scoring Method	Weight (Points)
Risk Mitigation Plan	Points Based	10 (9.5% of Total)

Description:

The contractor must provide a risk mitigation plan on potential risks that may occur with this service and the steps they will take to mitigate/reduce the risk level.

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Criteria	Scoring Method	Weight (Points)
Local Vendor Preference	Points Based	5 (4.8% of Total)

Description:

If applicable, the local Hollywood Vendor/Contractor shall have the burden of demonstrating that it maintains a permanent place of business with full-time employees within the City limits and has done so for a minimum of one year prior to the date of issuance of a bid or proposal solicitation within Hollywood, Florida. All supporting documentation (e.g., City valid local business tax receipt) for local preference eligibility must be received with the bid package prior to the bid opening date and time.

Criteria	Scoring Method	Weight (Points)
Pricing	Points Based	20 (19% of Total)

Description:

The Contractor must provide a Fixed Pricing Rate for this Service to include all direct and indirect costs in fixed monthly rates for this effort. The price for each offeror will be compared against the values assigned the various elements of the technical proposal. The objective of this process is to obtain the best available combination of technical capability and price.

AGGREGATE SCORES SUMMARY

Vendor	Herb Conde-Parlato	Francisco Diaz Mendez	Ernesto Garcia	Elisa Iglesias	Total Score (Max Score 105)
Circuit Transit Inc	94	91	91	96	93
Freebee	90	89	54	79	78

VENDOR SCORES BY EVALUATION CRITERIA

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Circuit Transit Inc	13.8	9.3	10	9.3	9.5	4.8	9.3	8.8	0	18.5
Freebee	12.3	9	8.8	9.5	9	3.8	7.8	8	0	10

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