

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: CRA Chair and Board Members

DATE: June 22, 2016

FROM: Jeffrey P. Sheffel,
CRA General Counsel

SUBJECT: Proposed Contract with Imperial Electrical, Inc.

I have reviewed the above captioned agreement for form and legality. The general business terms are as follows:

- 1) Department/Division involved – Downtown District of the CRA
 - 2) Type of Agreement – Contract
 - 3) Method of Procurement (RFP, bid, etc.) – Bid Project No. 16-004
 - 4) Term of Contract
 - a) initial – 3 months
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – \$191,000.00
 - 6) Termination rights – Either party may terminate for cause.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable CRA requirements.
 - 8) Scope of Services – Contractor shall complete the street lighting project which includes conduits for closed circuit cameras at Pierce and Buchanan Streets within the Downtown District of the CRA.
 - 9) Other significant provisions – n/a
- cc: Jorge Camejo, Executive Director for the CRA