

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** June 22, 2017  
**FROM:** Alan Fallik, Acting City Attorney  
**SUBJECT:** Proposed Blanket Purchase Order with Regions Security Services, Inc. for a sixty (60) day extension

---

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Police, Public Utilities, Parking and Intergovernmental Affairs and Parks, Recreation and Cultural Arts
- 2) Type of Agreement – Blanket Purchase Order
- 3) Method of Procurement (RFP, bid, etc.) – Bid No. F-4264-11-RD. This extension is being procured under the “best interest” exemption.
- 4) Term of Contract
  - a) initial – Two year agreement
  - b) renewals (if any) – Three additional one year terms
  - c) who exercises option to renew – City
- 5) Contract Amount – \$64,000.00
- 6) Termination rights – City may terminate with or without cause.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
- 8) Scope of Services – Contractor shall provide armed and unarmed security services to Police, Public Utilities, Parking and Intergovernmental Affairs and Parks, Recreation and Cultural Arts.
- 9) Other significant provisions – On February 13, 2017, the City Manager approved a ninety (90) day extension to Blanket Purchase Order B002355 via recommendation Memo PR-17-055, which included a five (5%) percent price increase.

On May 17, 2017, the City Commission passed and adopted Resolution Number R-2017-146, authorizing the issuance of a blanket purchase order renewing the agreement with Regions Security Services, Inc. for a ninety (90) day period.

Regions Security Services, Inc. continues to provide security guard services to the City of Hollywood in a satisfactory manner and has agreed to extend this contract for an additional sixty (60) day period under the terms and conditions of Bid Number F-4264-11-RD to allow time to finalize the award of the new solicitation for Security Guard Services.

cc: Dr. Wazir Ishmael, City Manager