

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** November 21, 2017  
**FROM:** Douglas R. Gonzales, City Attorney  
**SUBJECT:** Proposed Blanket Purchase Order with Zimy Electronics, Inc.

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I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Works, Public Utilities, Department of Fire Rescue and Beach Safety
  - 2) Type of Agreement – Blanket Purchase Order
  - 3) Method of Procurement (RFP, bid, etc.) – Pursuant to Section 38.40(C)(8) of the City’s Code of Ordinances, the City Commission may, when in the best interests of the City, by a 5/7 vote, waive competitive bidding and competitive proposal requirements for the purchase of, and contracts for, supplies or services.
  - 4) Term of Contract
    - a) initial – One year
    - b) renewals (if any) – One additional one-year period
    - c) who exercises option to renew – Mutual agreement of the parties
  - 5) Contract Amount – \$198,600.00
  - 6) Termination Rights – Either party may terminate for cause.
  - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
  - 8) Scope of Services – Contractor shall provide for the maintenance and monitoring of systems for the City-wide fire alarm, burglar alarm and access control systems.
  - 9) Other Significant Provisions – Requires a 5/7 vote of the City Commission.
- cc: Dr. Wazir Ishmael, City Manager