

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** June 4, 2025

**FROM:** Damaris Henlon, Interim City Attorney

**SUBJECT:** Proposed Blanket Purchase Agreements with A Perfect Edge, Inc. and J Gomez & Sons Corp. d/b/a Top Choice Sprinkler Systems and Landscaping

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I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Works
  - 2) Type of Agreement – Blanket Purchase Agreement
  - 3) Method of Procurement (RFP, bid, etc.) – IFB-291-25-WV
  - 4) Term of Contract:
    - a) initial – Three years
    - b) renewals (if any) – Two one-year renewals
    - c) who exercises option to renew – Mutual agreement of the parties
  - 5) Contract Amount – \$200,000.00 annual amount per Contractor
  - 6) Termination Rights – City, acting through its City Manager or his/her designee, reserves the right to terminate the order in whole or in part for default (a) if Contractor fails to perform in accordance with any of the requirements of the order or (b) If Contractor becomes insolvent or suspends any of its operations or if any petition is filed or proceeding commenced by or against Contractor under any State or Federal Law relating to bankruptcy, reorganization, receivership or assignment for the benefit of creditors. Any such termination will be without liability to City except for completed items delivered and accepted by the City. Contractor, will be liable for excess costs of reprocurement.
  - 7) Indemnity/Insurance Requirements – Contractors shall comply with applicable City requirements.
  - 8) Scope of Services – Contractors shall provide professional irrigation services.
  - 9) Other Significant Provisions: n/a
- cc: George R. Keller, Jr. CPPT, City Manager