

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** June 13, 2017

FROM: Alan Fallik, Acting City Attorney

SUBJECT: Proposed Blanket Purchase Orders renewing Agreement with 5 vendors for Emergency Response and Recovery Services: 1) Ashbritt, Inc., 2) Bergeron Emergency Services, Inc., 3) Ceres Environmental Services, Inc., 4) Crowder Gulf Joint Venture, Inc., and 5) DRC Emergency Services

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Works
- 2) Type of Agreement – Blanket Purchase Orders
- 3) Method of Procurement (RFP, bid, etc.) – RFP No. 4361-13-IS
- 4) Term of Contract
 - a) initial – One year
 - b) renewals (if any) – Four additional one year periods
 - c) who exercises option to renew – Mutual agreement of the parties
- 5) Contract Amount – \$25,000.00 each via this resolution with the ability to increase for a combined amount of \$2,000,000.00 to be used in the event of an emergency declaration (combined total- each vendor is \$333,333.33)
- 6) Termination Rights – The City of Hollywood reserves the right to terminate the agreement immediately with or without cause.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
- 8) Scope of Services – Contractor shall include but not be limited to large scale debris removal, separation, staging, and disposal; demolition work, construction and demolition debris removal; hazardous waste handling; tree trimming, erection, stump grinding and removal; marine salvage operations; sand removal from roads, streets, and right-of-ways; beach sand screening and replacement, and emergency berm construction. Contractor shall supply its own emergency housing, power, communications, food, water, ice and other services and supplies as needed during a recovery period.
- 9) Other Significant Provisions – Contracts shall provide performance/payment bonds for the total amount of the agreement prior to hurricane season.

cc: Dr. Wazir Ishmael, City Manager