

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** June 22, 2023

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Blanket Purchase Agreement with Univar Solutions USA, Inc. for the supply and delivery of sodium hydroxide 50% in an estimated annual amount up to \$720,000.000 for an initial term of one year

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
 - 2) Type of Agreement – Blanket Purchase Agreement (Piggyback)
 - 3) Method of Procurement (RFP, bid, etc.) – Piggyback, Section 38.41 (C)(5) of the Procurement Code.
 - 4) Term of Contract:
 - a) initial – April 29, 2023 to April 18, 2024
 - b) renewals (if any) – Four additional one year periods
 - c) who exercises option to renew –
 - 5) Contract Amount – Estimated annual up to \$720,000.00
 - 6) Termination Rights –Upon thirty (30) days written notice to Contractor, City may, without cause and without prejudice to any other right remedy, terminate the agreement for City’s convenience whenever City determines that such termination is in the best interests of City.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Execution of a Blanket Purchase Agreement with Univar Solutions USA for the supply and delivery of sodium hydroxide 50% in an estimated annual amount up to \$720,000.00
 - 9) Other Significant Provisions: None
- cc: George R. Keller, Jr. CPPT, City Manager