

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners

**DATE:** October 24, 2014

**FROM:** Jeffrey P. Sheffel, City Attorney

**SUBJECT:** Proposed Boat Dock Leases

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I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Parks and Recreation
  - 2) Type of Agreement – 2 Boat Dock Leases
  - 3) Method of Procurement (RFP, bid, etc.) – n/a
  - 4) Term of Contract
    - a) initial – 4 years
    - b) renewals (if any) – 4 years contingent upon City Manager approval
    - c) who exercises option to renew – City
  - 5) Contract Amount – \$585.27 current annual fee (Annual fee adjusted annually based on the Consumer Price Index)
  - 6) Termination Rights – City may terminate immediately for cause. City may terminate without cause upon 30 days written notice prior to the expiration of the Lease Term or any renewal term. Lessee may terminate upon 60 days written notice.
  - 7) Indemnity/Insurance Requirements – Lessees shall comply with applicable City requirements.
  - 8) Scope of Services – Lessees shall have the right to construct, maintain and use a boat dock on City property.
  - 9) Other Significant Provisions –  
Owner & Property Address  
Steff 749 North Southlake Drive  
Heidemann 720 South Southlake Drive
- cc: Cathy Swanson-Rivenbark, City Manager