

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** 6/3/25

FROM: Damaris Henlon, Interim City Attorney

SUBJECT: Proposed Construction Management at Risk Phase II Construction Services Agreement with Lebolo Construction Management, Inc. for the Fire Station 74 Chiller Replacement Project, for a Total Guaranteed Maximum Price of \$1,244,155.00.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Design Construction Management
- 2) Type of Agreement – CMAR
- 3) Method of Procurement (RFP, bid, etc.) – RFQ
- 4) Term of Contract:
 - a) initial – Substantially completed within 200 calendar days from the second Notice to Proceed. The total project shall be completed and ready for final payment within 30 calendar days from the date certified by consultant as the date of substantial completion.
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
- 5) Contract Amount – \$1,244,155.00
- 6) Termination Rights – City's standard provision.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
- 8) Scope of Services – Contractor will provide professional construction management services for the Fire Station 74 HVAC Replacement project as directed by the Director of Design and Construction Management
- 9) Other Significant Provisions: n/a

cc: George R. Keller, Jr. CPPT, City Manager