

Print**Advisory Board & Committee Interest Form - Submission #24895****Date Submitted: 3/27/2024****Last Name***

Buriak

First Name*

Susan

District # You Live In.*

1

Home Address*

1830 Radius Drive

City*

Hollywood

State*

FLA

Zip Code*

33020

Home Phone

4058169879

Cell Phone

4058169879

Email Address*

sebenator@gmail.com

Owner or Renter *

Renter currently, plan to buy

Number of years as city resident*

1 year 6 months

Are you registered to vote in Broward County? *

Yes

Education (highest degree / level)

Doctorate

Occupation*Federal Government Program Manager - Permanent Remote / Duty Station
Miramar FSDO**Work Phone**

4059544378

Business Name*Federal Aviation Administration/Civil Aerospace Medical
Institute**Business Address**

6500 MacArthur Blvd.

City

OKC

State

OK

Zip Code

73169

Identify the board / committee(s) to which you request appointment (Please rank in order of preference)**Selection (1)***

Young Circle ArtsPark Advisory Board

**Selection (2)***

Hollywood Centennial Celebration Committee

**Selection (3)***

None

**Selection (4)***

None



Affordable Housing Advisory Committee - Questions*

Please answer these five questions above. 1. In your opinion what is the greatest challenge to keeping housing affordable in Hollywood? 2. Which of the following disciplines are you most skilled? • Home Purchase Education, • Housing Market Employment, • Housing Market Stability, • Affordable Housing Construction, * Affordable Housing Activism. 3. Which of the following disciplines are you most passionate? • Ownership Housing Affordability, • Rental Housing Affordability, • Housing Market Stability, • New Housing Construction, * Fair Housing. 4. What (if any) life experience motivated you toward volunteerism? 5. What role does housing diversity play in Hollywood's economic health?

African American Advisory Council - Questions*

Please answer these five questions above. 1. What is the greatest challenge facing the African American Community in Hollywood? 2. How many hours per month can you dedicate to AAAC initiatives? 3. Which of the following disciplines are you most skilled? * Education, * Employment, * Economics, * Cultural Awareness, * Housing. 4. Which of the following disciplines are you most passionate? * Education, * Employment, * Economics, * Cultural Awareness, * Housing. 5. What (if any) life experience motivated you toward volunteerism?

Artwork Selection Committee - Questions*

Please answer these five questions above. 1. What are your primary interest in City Government and City Services? 2. Why do you want to join the Artwork Selection Committee? 3. What other relevant organizations, clubs, or associations were you previously, and/or currently are involved in? 4. Are you available to attend regular committee board meetings scheduled for the Second Monday each month at 5:30pm? 5. What is your one area of highest interest related to the Arts within the City of Hollywood?

Civil Service Board - Questions*

Please answer these five questions above. 1. Describe your involvement with establishing, reviewing and interpreting policies and procedures? 2. Describe your involvement in employment practices including interviewing, testing, hiring, selection and promotion, demotions, transfers, etc. 3. Describe your knowledge of Civil Service and its purpose. 4. Why do you want to serve on this Civil Service Board? 5. Are you a continuous resident of and continuous registered elector in the City of Hollywood?

Community Development Advisory Board - Questions*

Please answer these five questions above. 1. Do you reside in a low and moderate income (LMI) neighborhood in Hollywood per the most recent US Census data? A Hollywood LMI Map is located at www.hollywoodfl.org on the Community and Economic Development webpage. 2. What Community Development issues do you believe are the most important to Hollywood? 3. What is your definition of a healthy neighborhood? 4. What do you believe is the vision and primary work of the Community Development Advisory Board? 5. What do you believe uniquely qualifies you to serve on the Community Development Advisory Board?

Education Advisory Committee - Questions*

Please answer these five questions above. 1. What are the current challenges facing education? 2. What is your vision for education in Hollywood? 3. What do you see as the primary work of the Education Advisory Committee? 4. With only one meeting a month, the Committee is limited in what it can do. How does/should the Committee decide what's most important? 5. How can the Committee know if its mission and goals are being accomplished?

Employees' Retirement Plan - Questions*

Please answer these five questions above. 1. Are you familiar with the State's Sunshine Laws (Chapter 119 of the Florida Statutes)? 2. Are you available to attend in person regular monthly Board meeting (typically held the 4th Tuesday of each month)? 3. What knowledge, skills and/or abilities will you bring to the Employees' Retirement Plan? 4. What do you believe are the responsibilities of a trustee on a municipal retirement plan board? 5. Are you familiar with municipal defined benefit retirement plans and/or have previous experience serving on a municipal retirement plan board?

Firefighters' Pension Board - Questions*

Please answer these five questions above. 1. What knowledge, skills and abilities would you bring to the meetings? 2. What experience do you have with firefighter pensions? 3 What is your financial background? 4. How many years have you lived in Hollywood? 5 How familiar are you with local retirement systems?

General Obligation Bond Oversight Advisory Committee - Questions*

Please answer these four questions above. Why do you want to join the GO Bond Oversight Advisory Committee? 2. Explain how your personal and/or professional experiences will contribute to the meeting the goal(s) of the Board or City. 3. Which Bond interests you the most? Public Safety? Parks/Golf/Open Space or Neighborhoods & Resiliency? 4. What is your perspective on city quality of life, healthy neighborhoods, economic development & a strong tax base?

Historic Preservation Board - Questions*

Please answer these five questions above. 1. How have you prepared yourself to serve on the Historic Preservation Board? 2. Explain how your personal and/or professional experiences will contribute to the meeting the goal(s) of the Board or City. * Personal experiences, * Professional experiences. 3. What is your perspective on balancing growth of the City's tax base, within the Historic Districts, while maintaining neighborhood stabilization? 4. How would you balance historic architecture with modern architectural styles? 5. What do you like about the City's different Historic Districts?

Hollywood Centennial Celebration Committee*

1. I am interested and invested in the history and future of Hollywood. I have learned quite a bit by attending the Historical tours more than once, HHS events, and watching their films and presentations. I chose this city intentionally not accidentally after listening to a "state of the city" address. I was so impressed by how positive, egalitarian, creative and well managed it was. One hundred years is a testament to success and growth. I recall the bicentennial in my home town of Williamsburg VA and what a long lasting impact that had on me regarding the importance of place, because of it's people.
2. I have no financial or accounting background; however, I do have contract management, project management (statements of work, specifications, quality assurance) and estimation experience from years of contracting in federal service.
3. Ideas, enthusiasm, willingness to connect with people who can realize outcomes. Fostering collaborations.
4. HHS and Hollywood Arts Committee
5. Yes, I have a flexible schedule and weekends off.

Please answer these five questions above. 1. What is your primary interest in serving on the Committee? 2. What is your financial/accounting background? 3. What knowledge, skills and abilities would you bring to the meetings? 4. What other organizations and/or associations were you previously, and/or currently involved with? 5. Are you available to attend regular committee meetings? (dates to be determined by all members)

Hollywood Housing Authority - Questions*

Please answer these five questions above. 1. In your opinion what is the greatest challenge to keeping housing affordable in Hollywood? 2. Which of the following disciplines are you most skilled? * Property Management, * Affordable Housing Administration, * Housing Market Stability, * Affordable Housing Construction, * Affordable Housing Activism. 3. Which of the following disciplines are you most passionate? * Property Management, * Rental Housing Affordability, * Housing Market Stability, * New Housing Construction, * Fair Housing. 4. What (if any) life experience motivated you toward volunteerism? 5. What role does housing diversity play in Hollywood's economic health?

Marine Advisory Board - Questions*

Please answer these five questions above. 1. What is your involvement with the City of Hollywood's Waterways? 2. What will guide your decisions on this board? 3. Are you able to dedicate 2-3 hours a month to attend the meetings? Attendance is paramount to this Board being able to get things done. 4. Are you currently or have you been a boater, marine industry professional or involved in any other marine related industry? 5. What is your vision for the city of Hollywood's Waterway system?

Parks, Recreation & Cultural Arts Advisory Board - Questions*

Please answer these six questions above. 1. How many events have you attended in the past year at any of the parks and athletics facilities in the City? 2. How many City-sponsored special events have you attended for the past year? 3. Are you available to attend regular Board meetings? Regular meetings are on the 1st Thursday of the month for 8 months per calendar year. 4. What is your one area of highest interest related to the parks, recreation and cultural arts for the City? 5. What other relevant organizations, clubs, or associations were you previously, and/or currently are involved in? 6. How does parks, recreation and cultural arts contribute to quality of life?

Planning & Development Board - Questions*

Please answer these five questions above. 1. How have you prepared yourself to serve on the Planning and Development Board? 2. Explain how your personal and/or professional experiences will contribute to the meeting the goal(s) of the Board or City. * Personal experiences, * Professional experiences. 3. What is your perspective on balancing growth of the City's tax base while maintaining neighborhood stabilization? 4. What recent developments within the City are most proud of? 5. What is a Comprehensive Plan?

Police Officer's Pension Board - Questions*

Please answer these five questions above. 1. What is a fiduciary? And what is your responsibility to the police pension plan as a fiduciary? 2. What is the Sunshine Law? 3. What is Asset Allocation & Diversification? 4. Explain the history of Chapter 99-1 and Chapter 185? 5. Define the role of the Actuary and the Auditor?

Sister Cities Advisory Committee - Questions*

1. Do you speak more than one language? If so, what languages do you speak? 2. Do you have experience in travel, cultural exchange, and/or fund-raising? Please describe. 3. Which Sister City focus areas are you most passionate about: a. Art and Culture; b. Business and Trade; c. Community Development; d. Youth and Education. 4. What (if any) life experience motivated you toward volunteerism? 5. Please describe why you are interested in serving on the Sister Cities Advisory Committee.

Sustainability Advisory Committee - Questions*

Please answer these five questions above. 1. Why do you want to join the committee? 2. Have you attended any committee meetings? If so, how many? 3. What knowledge, skills, and abilities would you bring to the committee if appointed? 4. What other organizations, clubs, or associations are you involved in? 5. Are you available to attend regular committee and subcommittee meetings? Regular meetings are held monthly with subcommittee meetings held as needed. 6. What types of projects would you like to see the committee work on?

Young Circle ArtsPark Advisory Board - Questions*

1. I have permanently relocated to Hollywood Florida and I am invested in the future of the city and supporting local services and my community. With an educational background in political science and as a civil servant of over 30 years, I am aligned with the purpose of government services to provide safety, stability and services to the public in a way that is enriching for all.

2. I attend almost all of them as I live on the Circle. If I am not on the ground, I am watching from my balcony. I walk in the park daily. It is truly a privilege to be nearby and experience the design Joseph Young created.

3. I am a member of the Hollywood Historical Society and attend many of their events. I am the Co-Founder of the Hollywood Arts Committee, a grassroots volunteer organization poised to promote and hold arts and culture/film events around the city, and plan and host Art Hollywood.

4. Yes, I have a flexible work schedule.

5. My area of highest interest is independent film; however it really is broader than that. I am certified as a systems engineer as well and I view things as systems. The park as a system of experiences and natural beauty that offers not only peaceful relaxation and play, but community engagement and growth of our understanding of art forms and cultural expressions (film, artwork, music, food, and dance). My inspiration for parks goes back to my visit to the Butchart Gardens and my admiration of the Myriad Gardens in Oklahoma City- The concept of the park as a place we meet others, connect, appreciate nature, Hear diverse musical performances, watch plays, play, coexist in peace and friendship- well it's just the greatest thing for our physical and mental well being.

Please answer these five questions above. 1. What are your primary interest in City Government and City Services? 2. How many ArtsPark events have you attended within the past year? 3. What other relevant organizations, clubs, or associations were you previously, and/or currently are involved in? 4. Are you available to attend regular committee board meetings scheduled for the Second Tuesday each month at 5:30 pm? 5. What is your one area of highest interest related to the ArtsPark at Young Circle?

Are you interested in serving on more than one board/committee?*

No

If so, how many?*

1

Applicant must attend at least one board/committee meeting prior to consideration of application for every board applied. Please list board/committee meetings you attended in the last year?*

need day/time

Are you currently on a County or City Board?*

No

If yes, please describe

If you are applying for a board / committee, which has specific requirements / categories, please detail how your background and/or experience meets the required criteria.*

I am uncertain what the specific requirements are for these committees. If known, I can address them.

Please describe your professional and/or volunteer experience or background, which best qualifies you for selection to the board / committee.*

Doctorate in Education, PMP and CSEP certifications. Design, multimedia. Leadership- Current federal program manager, collaboration and team work across lines of business. MPH safety and health. Quality Management. Systems approach. Community volunteer.

Are you presently employed by the City of Hollywood?*

No



If so, in what capacity?*

NA

Attach Resume (only .doc and .pdf files)*

Resume__Buriak.docx

DR. SUSAN E. BURIAK

1830 Radius Drive #525, Hollywood, Florida 33020

- **Office/Mobile:** (405) 816-9879

EDUCATION

- **Doctor of Health Education (D.H.Ed)**
 - A.T. Still University of Health Sciences, Kirksville, Missouri, 2013
- **Masters of Public Health, Epidemiology (M.P.H.)**
 - University of Oklahoma Health Sciences Center, Oklahoma City, Oklahoma, 2003
- **Master of Science, Education (MS. Ed)**
 - Purdue University, West Lafayette, Indiana, 1984
- **Bachelor of Science, Political Science (B.S.)**
 - James Madison University, Harrisonburg, Virginia, 1981

PROFESSIONAL EXPERIENCE

- **Program Manager, Instructional Design and Evaluation – Remote**
 - Civil Aerospace Medical Institute, Oklahoma City, Oklahoma, 2014 – present
 - Aerospace Medical Education Division
- **Program Manager, Curriculum & Quality Assurance**
 - Civil Aerospace Medical Institute, Oklahoma City, Oklahoma, 2008 - 2014
 - Aerospace Medical Education Division
- **Program Manager, Interactive Instructional Delivery Systems (IIDS)**
 - Federal Aviation Administration Academy, Oklahoma City, Oklahoma, 1989 – 2008
- **Instructional Development & Evaluation Specialist**
 - Indiana University School of Medicine, Indianapolis, Indiana 1986-1989

PROFESSIONAL CERTIFICATIONS

- **Project Management Professional (PMP) No. 434841 Exp. 2025**
- **Certified Systems Engineering Professional (CSEP) No. 00105 Exp. 2026**
- **ISO-9001 Quality Assurance Representative**

VOLUNTEER EXPERIENCE

- **Co-Founder - Hollywood Arts Committee, Hollywood Florida**
2023- present

- **Fundraising Volunteer**
 - Independent Artists of Oklahoma, Oklahoma City, Oklahoma
 - 2016 -2017
- **Fundraising Volunteer**
 - American Cancer Society Oklahoma City, Oklahoma
 - 2015
- **Film Screening Volunteer**
 - OutShine Film Festival, Miami, Florida
 - 2022-2023
- **Film Screening Volunteer**
 - deadCenter Film Festival, Oklahoma City, Oklahoma
 - 2019 – 2023

Member, Hollywood Historical Society, Hollywood, Florida

SELECTED AWARDS

- **2022 Aurora Awards (Gold)** Pilot Minute microlearning video production for Aerospace Education
- **2022 Aurora Awards (Platinum, Best in Show)** Internal Substance Abuse Program: Making a Reasonable Suspicion Determination
- **2021 Brandon Hall Group Excellence Award for Best Advance in Compliance Training (Silver)**, HTML-5 Updated Mobile Edition of Site Coordinator: Working A Drug and Alcohol Test List.
- **2020 United States Distance Learning Association (USDLA)** – Innovation Award for Microlearning, “AME Minute”
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- **2019 International Davey Interactive Award (Gold)** - “eLearning: Internal Substance Abuse Program: Working a Drug and Alcohol Test List.” Mobile Best User Experience.
- **2019 International Davey Interactive Award (Silver)** - “eLearning: Internal Substance Abuse Program: Working a Drug and Alcohol Test List.”