

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** May 13, 2024
FROM: Douglas R. Gonzales, City Attorney
SUBJECT: Proposed Purchase Order with U.S. Flood Control Corp.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Works
- 2) Type of Agreement – Purchase Order
- 3) Method of Procurement (RFP, bid, etc.) – Section 38.41(C)(2) of the City's Purchasing Ordinance provides that, sole-source supplies and services, such as unique, patented, or franchised supplies or services, are exempt if the Chief Procurement Officer determines, after conducting a good faith review of available sources, that the particular supply or service is available from only one source.
- 4) Term of Contract:
 - a) initial – May 15, 2024 through August 15, 2024
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
- 5) Contract Amount – \$48,000.00
- 6) Termination Rights – Either party may terminate for cause.
- 7) Indemnity/Insurance Requirements – Contract shall comply with applicable City requirements.
- 8) Scope of Services – Contractor shall supply two specialized emergency response trailer model 7x20 double axel for efficient storage and deployment of Tiger Dams in severe weather conditions and emergency response situations
- 9) Other Significant Provisions: n/a

cc: George R. Keller, Jr. CPPT, City Manager