



City of Hollywood, Florida

2600 HOLLYWOOD BLVD. • P.O. Box 229045 • ZIP 33022-9045

DATE: **June 8, 2017**

RE: **BLANKET ORDER # B002995**
PRODUCT/SERVICE: M.RO. RETAIL
MAINTENANCE, REPAIR, OPERATING
SUPPLIES AND RELATED SERVICES

Home Depot U.S.A., Inc. (V#4448)
Attn: Helen Hannon - Account Rep.
1250 Linton Boulevard
Delray Beach, Florida 33444

Cell #954-543-2631 Fax:877-981-1453
Email: Helen_Hannon@homedepot.com
Store #285 Telephone #954-967-6434 StRD#7
Store #6310 Telephone #954-924-2401 Oakwood

Dear Vendor:

This is to inform you that the City of Hollywood, Florida is entering into a Blanket Order with your Company based on one of the following:

- | | | |
|-------------------------------------|---|--------|
| <input type="checkbox"/> | FORMAL BID # | |
| <input type="checkbox"/> | INFORMAL BID # | DATED: |
| <input type="checkbox"/> | RENEWAL OF FORMAL BID # | DATED: |
| <input type="checkbox"/> | EXTENSION OF FORMAL BID/RFP# | DATED: |
| <input type="checkbox"/> | WRITTEN QUOTATION # | DATED: |
| <input type="checkbox"/> | VERBAL QUOTATION PER | DATED: |
| <input type="checkbox"/> | STATE OF FLORIDA CONTRACT # | DATED: |
| <input type="checkbox"/> | BROWARD COUNTY BID # | |
| <input checked="" type="checkbox"/> | OTHER: U.S. Communities Maricopa County Contract 16154-RFP | |

The term of this order is **08/01/2017** through **10/31/2021 (Initial 5 year term)**

The estimated dollar value is **\$80,000.00**. Approved by City Commission via Resolution #R-2017-XXX-XX on July X, 2017

The obligations of the City of Hollywood under this order are subject to the availability of funds lawfully appropriated for its purpose by the City Commission and are subject to the terms and conditions contained on the Purchase Order form.

NOTE: Prior to commencement of any work, certificates of insurance meeting the requirements of the Risk Manager and naming the City of Hollywood as additional insured, must be forwarded to Procurement Services.

The City of Hollywood Departments will issue hard copy orders against this Blanket Order as your authorization to deliver. All invoices must reference each unique document number.

If you have any questions, please contact Paul A. Bassar at (954) 921-3628

c: All Departments & Divisions
Finance