

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** May 13, 2025

FROM: Damaris Henlon, Interim City Attorney

SUBJECT: Proposed Blanket Purchase Agreement with T2 Systems, Inc. for Webhosting, Extended Warranty and Maintenance Services for New and Existing Multi-Space Pay Stations

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Office of Parking and Code Compliance
- 2) Type of Agreement – Blanket Purchase Agreement
- 3) Method of Procurement (RFP, bid, etc.) – **Software/Hardware exception.** Section 38.41(C)(11)(a) of the City’s Purchasing Ordinance allows for the purchase of contractual services not subject to competitive procurement requirements such as software and hardware subscriptions, licensing, and maintenance with the company from which the software and hardware was purchased, as set forth in Sections 38.43 or 38.44, or its authorized representative.
- 4) Term of Contract
 - a) initial – 4 years
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
- 5) Contract Amount – In an amount not to exceed \$736,200.00
- 6) Termination rights – Vendor shall comply with City’s terms and conditions
- 7) Indemnity/Insurance Requirements – Vendor shall comply with City’s terms and conditions
- 8) Scope of Services – Vendor will provide Webhosting, Extended Warranty and Maintenance Services for New and Existing Multi-Space Pay Stations

TERM SHEET FOR T2 SYSTEMS, INC.

9) City's prior experience with Contractor (if any) – City is currently engaged with vendor for the same services.

10) Other significant provisions – n/a

cc: George R. Keller, Jr., CPPT, City Manager