

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** August 18, 2015

FROM: Jeffrey P. Sheffel, City Attorney

SUBJECT: Proposed Blanket Purchase Orders with Weed-A-Way, Inc. and Nice & Smooth Landscape Corp. ("Contractors") to provide grounds maintenance services.

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Works
- 2) Type of Agreement – Blanket Purchase Order
- 3) Method of Procurement (RFP, bid, etc.) – Bid Number F-4400-14-RD
- 4) Term of Contract
 - a) initial – 3 years (Contractors will provide services for the remainder of the initial 3 year period).
 - b) renewals (if any) – Two additional 2 year periods.
 - c) who exercises option to renew – Mutual agreement of the parties.
- 5) Contract Amount – Total combined contract is \$114, 629.55 (Weed-A-Way contract is an estimated amount of \$45,285.55; Nice & Smooth contracts are in the estimated amounts of \$19,205.00 and \$50,140.00).
- 6) Termination rights – Either party may terminate for cause.
- 7) Indemnity/Insurance Requirements – Contractors shall comply with applicable City requirements.
- 8) Scope of Services – Grounds Maintenance Services.
- 9) Other significant provisions – The initial contracts were awarded to Lawn Wizard USA, Inc. for grounds maintenance services of Zones 4, 4A, 6 & 10; and Garden of Beauty for grounds maintenance services of Zone 7, however, both contractors performance under the contracts were unsatisfactory, they were notified of their failure to perform, and pursuant to Section 38.40(A), the City Manager terminated both contracts and the City Commission was notified of such termination.

cc: Wazir A. Ishmael, Ph.D., City Manager