

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** December 19, 2014

FROM: Jeffrey P. Sheffel, City Attorney

SUBJECT: Authorizing the execution of an agreement with Viktor Construction Corp.
for exterior painting at the Radius Parking Garage

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Dept. of Parking and Governmental Affairs/Dept. of Public Works
 - 2) Type of Agreement – Contract
 - 3) Method of Procurement (RFP, bid, etc.) – Bid/Project No. PK 13-019 (inclusive of a based bid, a deduct alternate and 2 add alternates).
 - 4) Term of Contract
 - a) initial – Notice to Proceed to be issued 2/2/2015, work substantially completed by March 12, 2015 and contract completion is March 19, 2015.
 - b) renewals (if any) – n/a.
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – In the amount of \$70,700.00.
 - 6) Termination rights – City has right to terminate with or without cause.
 - 7) Indemnity/Insurance Requirements – Vendor shall comply with applicable City requirements.
 - 8) Scope of Services – Vendor shall paint the exterior of the Radius Parking Garage.
 - 9) City's prior experience with Vendor (if any) – n/a.
 - 10) Other significant provisions – n/a
- cc: Wazir A. Ishmael, Ph. D., City Manager