

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AN AUTHORIZATION TO PROCEED FOR WORK ORDER NUMBER H&S 22-03 WITH HAZEN AND SAWYER, P.C. FOR IN-HOUSE ENGINEERING SUPPORT SERVICES, ON AN AS-NEEDED BASIS, IN AN AMOUNT NOT TO EXCEED \$300,000.00.

WHEREAS, the Department of Public Utilities ("Department") is responsible for the planning, engineering design, construction management and construction inspection of engineering projects, and maintains a staff of in-house engineers and other supporting staff for its capital improvements program; and

WHEREAS, due to increased workload, difficulty in filling current vacancies, and non-competitive salaries, the Department has not been able to fill about 60% of its engineering positions, including Engineering Construction Services Division Manager, Senior Project Managers and Project Managers; and

WHEREAS, the Department wishes to hire in-house support services engineers who can perform the work that is necessary to successfully continue the Department's operational functions; and

WHEREAS, the in-house engineering support services are required for the following and other similar tasks related to water and wastewater projects:

- Review, perform and manage in-house design of capital improvement projects
- Oversee construction projects
- Support inspection of utilities projects
- Assist development of capital improvement project budgets, cost estimates and project schedule
- Support operation and maintenance needs from the Department
- Prepare permit modifications and/or renewals documents
- Perform financial analysis and support for grant funding
- Prepare technical letters, reports, and presentation material; and

WHEREAS, on September 20, 2017, the City Commission passed and adopted Resolution No. R-2017-283, which authorized the execution of continuing consulting engineering services contracts with four firms for the water and wastewater projects, one of the firms being Hazen and Sawyer, P.C. ("H&S"); and

WHEREAS, on August 9, 2021, the continuing services contract with H&S was renewed for another two year period; and

WHEREAS, the Department requested a proposal from H&S for in-house engineering support services based on the consultant's hourly rate schedule established in the Professional Services Agreement dated November 7, 2017; and

WHEREAS, the Director of Public Utilities recommends that the City Commission approve and authorize the appropriate City officials to execute the attached Authorization to Proceed for Work Order Number H&S 22-03 with H&S for in-house engineering support services in an amount not to exceed \$300,000.00, based upon the project scope and fee and the terms and conditions of the current Continuing Services Agreement for the project; and

WHEREAS, funding for this agreement is available in account number 442.400401.53600.531170.000000.000.000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the execution, by the appropriate City officials, of the attached Authorization to Proceed for Work Order No. H&S 22-03 with Hazen and Sawyer, P.C., together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AN AUTHORIZATION TO PROCEED FOR WORK ORDER NUMBER H&S 22-03 WITH HAZEN AND SAWYER, P.C. FOR IN-HOUSE ENGINEERING SUPPORT SERVICES, ON AN AS-NEEDED BASIS, IN AN AMOUNT NOT TO EXCEED \$300,000.00.

PASSED AND ADOPTED this _____ day of _____, 2022.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY for the use and reliance
of the City of Hollywood, Florida, only.

DOUGLAS R. GONZALES
CITY ATTORNEY