

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: January 19, 2016

FROM: Jeffrey P. Sheffel, City Attorney

SUBJECT: Proposed Agreement with Gino Italian American Deli & Meat Market, Inc. for Limited Food Services at City Hall

I have reviewed the above-captioned agreement for form and legality, and the general business terms and other significant provisions are as follows:

- 1) Department/Office involved – City Manager’s Office
- 2) Type of Agreement – Agreement for Limited Food Services at City Hall
- 3) Method of Procurement (RFP, bid, etc.) – Originally procured in 2012 by Request for Letters of Interest.
- 4) Term of Contract
 - a) initial – 1/6/2016 – 1/5/2017
 - b) renewals (if any) – Ten one-yr. renewals
 - c) who exercises option to renew – Renewals require agreement of both parties.
- 5) Contract Amount - \$0.00
- 6) Termination rights – City can terminate without cause effectively immediately.
- 7) Indemnity/Insurance Requirements – Vendor will indemnify City and provide insurance.
- 8) Scope of Services – Vendor will provide limited food services at City Hall.
- 9) City’s prior experience with Vendor – Yes.
- 10) Other significant provisions – None.

cc: Wazir A. Ishmael, Ph.D., City Manager