

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** February 6, 2014  
**FROM:** Jeffrey P. Sheffel, City Attorney  
**SUBJECT:** Proposed Agreement with Envirowaste Services Group, Inc.

---

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
  - 2) Type of Agreement – Contract
  - 3) Method of Procurement (RFP, bid, etc.) – Bid (Project No. 13-7068)
  - 4) Term of Contract
    - a) initial – One year
    - b) renewals (if any) – Two additional one year periods
    - c) who exercises option to renew – n/a
  - 5) Contract Amount – \$568,955.00
  - 6) Termination rights – Either party may terminate with cause upon written notice. City may terminate without cause.
  - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
  - 8) Scope of Services – Contractor shall provide gravity sewer assessment, renewal and replacement services.
  - 9) Other significant provisions – n/a
- cc: Cathy Swanson-Rivenbark, City Manager