



CITY OF HOLLYWOOD, FLORIDA
PROCUREMENT SERVICES DIVISION
2017 MAR 20 PM 4: 32

Piggybacking Request Form
(Use for purchase(s) over \$15,000, when piggybacking off other contracts)

Date: March 16, 2017

Department/Office: Public Works

Division/Area: Fleet Maintenance

Contact Person: Joel Wall;
Sylvia Glazer

Title: Fleet Superintendent;
Public Works Director

Phone: 954.967.4555;
954.967.4526

Email: jwall@hollywoodfl.org;
sglazer@hollywoodfl.org

1. Requested Vendor: JM Auto Parts Enterprises, Inc. (V
#36245) d/b/a Napa Auto Parts

Vendor Number: #6488

Address: 6117 Hollywood Blvd., Hollywood, Fl. 33024

Contact Person: Erwin Anleu

Title: Sales Manager

Phone: 954-983-3150
Cell: 305-497-1771

Email:
Erwin.anleu@jmautopartsent.com

2. Contract title requesting to piggyback?

Awarding Agency: NJPA (National Joint Powers Alliance) #062916-GPC

Contract Expiration Date: September 6, 2020

Copy of Contract and Awarding Agency documentation is attached.

Yes No

3. Product/Service being requested (be specific). Automotive and Truck Parts with related Automotive and Truck Equipment, Accessories, and Supplies.

4. Detailed description of the products/services function and purpose. Automotive and Truck Parts with related Automotive and Truck Equipment, Accessories, and Supplies. These parts and supplies are for all "In House"

Procurement Service Division use only

Requisition # R _____
BPO _____
(As Applicable)

Purchase Order # P _____
(As Applicable)

Blanket Purchase Order # _____
(As Applicable)

maintenance and repairs for all various City of Hollywood Fleet Vehicles, Trucks and Equipment that are required for continued services within the Fleet Maintenance Division.

5. Please explain what process the Department/Office took to verify and/or identify this contract. Recommended by the Public Works Department for the best price through the NJPA (National Joint Powers Alliance) Contract #062916-GPC.

6. Were alternative contracts evaluated to determine that the City is obtaining the most advantageous contract pricing for the required product/service?

Yes No

Please explain: Current contracts were compared previously of their product's quality and did not meet the standards required and needed for all the Public Safety vehicles Fleet Maintenance repairs and maintains.

7. Total cost of the requested product/service. \$180,000.00

8. Total estimated annual (fiscal year) cost of requested product/service. \$180,000.00
Account Number(s) (Acct# 57.5101.00102.590.005212, 57.5101.00109.590.005212)

9. Is this product/service covered by a warranty? Yes No

If yes, please attach a copy of the warranty details.

10. Would this purchase(s) result in the potential of future purchases for related products/services being restricted to a particular vendor or create a specific vendor as sole source provider for related items?

Yes No

If yes, please describe the related products/services and estimated cost(s.) _____

11. Would this purchase(s) result in any future maintenance costs which are not included in the initial purchase?

Yes No

If yes, please attach a draft maintenance plan which includes cost estimates and funding source(s.)

12. Is this a grant related purchase? Yes No

If yes, please provide details (timeline, expiration dates, milestones, special procurement requirements, etc.)

Will this require matching funds? Yes No

What is the grant source? N/A

What is the grant (dollar) amount? N/A

Procurement Service Division use only

Requisition # R _____
BPO _____
(As Applicable)

Purchase Order # P _____
(As Applicable)

Blanket Purchase Order # _____
(As Applicable)

13. Please complete an advanced search of the vendor recommended for award on the Federal Government's Excluded Parties List System at www.epls.gov.

Date of Advanced Search _____

Company Name(s) Searched _____

Search Results _____

REQUESTING DEPARTMENT RECOMMENDATION

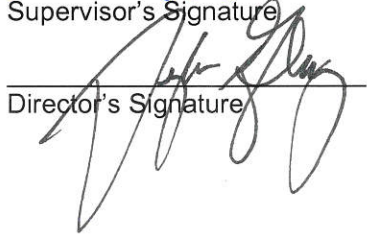
Note: By signing and returning this form, you are verifying and acknowledging that you have reviewed all portions (scope, terms, conditions, pricing, etc.) of the requested contract and recommend its approval based on the contract complying with the City of Hollywood's scope and pricing requirements and to the best of you knowledge the contract does not violate any applicable policy, statute, governing rule or regulation.


Contact Person's Signature

3/20/17
Date


Supervisor's Signature

3/20/17
Date


Director's Signature

3-20-17
Date

APPROVAL (Procurement Service Division Use Only)			
Verified By:		Date	<u>3/29/17</u>
Approved By:		Date	<u>3/30/2017</u>

Procurement Service Division use only

Requisition # R _____
BPO _____
(As Applicable)

Purchase Order # P _____
(As Applicable)

Blanket Purchase Order # _____
(As Applicable)



CITY OF HOLLYWOOD, FLORIDA

CITY OF HOLLYWOOD
PROCUREMENT SERVICES
DIVISION

2017 MAR 21 PM 4:35

PROCUREMENT SERVICES DIVISION

Piggybacking Request Form

(Use for purchase(s) over \$15,000, when piggybacking off other contracts)

Date 3/7/2017

Department/Office Fire Rescue

Division/Area Admin

Contact Person R Jurado

Title Deputy Chief

Phone 954-967-4248

Email Rjurado@hollywoodfl.org

1. Requested Vendor JM Auto Parts Enterprises d/b/a NAPA Auto Parts

Vendor Number 6488

Address 6117 Hollywood Blvd, Hollywood, FL 33024

Contact Person Ed Czachor

Title Territorial Sales Rep

Phone 954-983-3150

Email ed.czachor@napasalesteam.com

2. Contract title requesting to piggyback? _____

Awarding Agency NJPA (National Joint Powers Alliance) #031212-GPC

Contract Expiration Date 04/12/2017

9/6/2020 JS

062916-GPC JS

Copy of Contract and Awarding Agency documentation is attached.

Yes No

3. Product/Service being requested (be specific). Automotive & Truck parts with related automotive & truck equipment, accessories, and supplies.

4. Detailed description of the products/services function and purpose. Automotive and Truck parts with related automotive and truck equipment, accessories and supplies. These parts and supplies are for all in house maintenance and repairs for Fire Dept vehicles that are required for continued service.

Procurement Service Division use only

Requisition # R _____
(As Applicable)

Purchase Order # P _____
(As Applicable)

Blanket Purchase Oder # BPO _____
(As Applicable)

5. Please explain what process the Department/Office took to verify and/or identify this contract. Recommended by the Public Works Dept for the best price through the NJPA Contract #031212-GPC.

6. Were alternative contracts evaluated to determine that the City is obtaining the most advantageous contract pricing for the required product/service?

Yes No

Please explain _____

7. Total cost of the requested product/service. \$10,000.00

8. Total estimated annual (fiscal year) cost of requested product/service. \$10,000.00

Account Number(s) 01.2151.00000.522.005212 _____

9. Is this product/service covered by a warranty? Yes No

If yes, please attach a copy of the warranty details.

10. Would this purchase(s) result in the potential of future purchases for related products/services being restricted to a particular vendor or create a specific vendor as sole source provider for related items?

Yes No

If yes, please describe the related products/services and estimated cost(s.) _____

11. Would this purchase(s) result in any future maintenance costs which are not included in the initial purchase?

Yes No

If yes, please attach a draft maintenance plan which includes cost estimates and funding source(s.) _____

12. Is this a grant related purchase? Yes No

If yes, please provide details (timeline, expiration dates, milestones, special procurement requirements, etc.) _____

Will this require matching funds? Yes No

What is the grant source? _____

What is the grant (dollar) amount? _____

13. Please complete an advanced search of the vendor recommended for award on the Federal Government's Systems for Award Management at www.sam.gov.

Date of Advanced Search _____

Procurement Service Division use only

Requisition # R _____
(As Applicable)

Purchase Order # P _____
(As Applicable)

Blanket Purchase Order # BPO _____
(As Applicable)

Company Name(s) Searched

Search Results

REQUESTING DEPARTMENT RECOMMENDATION

Note: By signing and returning this form, you are verifying and acknowledging that you have reviewed all portions (scope, terms, conditions, pricing, etc.) of the requested contract and recommend its approval based on the contract complying with the City of Hollywood's scope and pricing requirements and to the best of your knowledge the contract does not violate any applicable policy, statute, governing rule or regulation.

Contact Person's Signature

Date

Supervisor's Signature

Date


Director's Signature

3/2/17
Date

APPROVAL (Procurement Service Division Use Only)

Verified By:		Date	<u>3/29/17</u>
Approved By:		Date	

Procurement Service Division use only

Requisition # R _____
(As Applicable)

Purchase Order # P _____
(As Applicable)

Blanket Purchase Order # BPO _____
(As Applicable)

Home > Cooperative Purchasing > Contracts - Fleet > Fleet Services, Parts & Equipment > NAPA Auto Parts



NAPA Auto Parts



Contract#: 062916-GPC

Category: Fleet Services, Parts & Equipment

Maturity Date: 09/06/2020

NJPA Contract #062916-GPC brings more than 400,000 NAPA Parts and Accessories to contract purchasing. NAPA is the leader in automotive & truck replacement parts, auto-body & paint products, tools & equipment, specialty parts, accessories, and service items. Two-hour delivery is generally available throughout the U.S. from 6,000 stores in all 50 states. Non-locally stocked products generally ship next day from 59 distribution centers.

NAPA Know How, brings expertise to your fleet department by giving technicians the parts they need, when they need them. Save time, money, and satisfy your bidding requirements, by utilizing NJPA's national, competitively bid contracts.

Overview

Contract Documentation

Pricing

Marketing Materials

NJPA Contact Information

HOW TO PURCHASE 
Our step-by-step guide

Vendor Contact Info

Don Lachance
Direct Phone: 678-934-5057
don_lachance@genpt.com
www.genpt.com



[NAPA Testimonials](#)

View products: www.napaonline.com

Electronic ordering: www.napaprolink.com