



CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

Piggyback Request Form

(Use for purchase(s) over \$5,000, when piggybacking off other contracts)

Date 04/19/2022

Department/Office Information Technology

Division/Area 1345

Requestor Loien Concepcion

Title Admin Assistant II

Phone 954-921-3556

Email LConcepcion@hollywoodfl.org

1. Requested Vendor Florida Technical Consultants, LLC Vendor Number 102405

Address 533 East Pceam Avenue, Suite 02, Boynton Beach, FL 33435

Contact Person James Barton

Title President

Phone 954-914-8488

Email JBarton@FLTechinc.com

2. Contract title and number requesting to piggyback? Cooper City RFP 2019-2-UTL for Continuing Geographic Information System (GIS) Services.

Awarding Agency Cooper City, Florida

Contract Expiration Date 05/28/2024

Copy of Contract and Awarding Agency documentation is attached (provide if available).

☒ Yes ☐ No

3. Product/Service being requested (be specific). Geographic Information System (GIS) Consulting and Technical Support Services.

4. Detailed description of the product/service's function and purpose. The GIS Consulting and technical support service incorporates GIS best practices for the City of Hollywood, including map and data development and/or validation, integration, automation and staff support. This project involves the discovery of the City's current GIS Platform, supporting current clients with GIS projects, operations and maintenance, and make recommendations for long-term GIS support and growth.

5. Please explain what process the Department/Office took to verify and/or identify this contract. The Information Technology Department, through the assistance of the Public Utilities Department, sourced the best provider for these services. Since Florida Technical Consultants, LLC is the current GIS vendor for our Public Utilities.

Department, I.T. obtained copies of bid documents, a proposal and Commission Approval in order to execute an agreement.

6. Were alternative contracts evaluated to determine that the City is obtaining the most advantageous contract pricing for the required product/service?

☒ Yes ☐ No

Please explain The I.T. Department did it's due diligence to make sure that the City of Hollywood received the most advantageous contract available.

7. Total cost of the requested product/service. \$ 100,000.00

8. Total estimated annual (fiscal year) cost of requested product/service. \$ 50,000.00

Account Number(s) 557.130101.51900.531171.000000.000.000 —

9. Is this product/service covered by a warranty? ☐ Yes ☒ No

If yes, please attach a copy of the warranty details.

REQUESTING DEPARTMENT RECOMMENDATION

Note: By signing and returning this form, you are verifying and acknowledging that you have reviewed all portions (scope, terms, conditions, pricing, etc.) of the requested contract(s) and recommend its/their approval based on compliance with the City's procurement requirements and all applicable laws and regulations to the best of your knowledge.

Requestor's Signature



Director's Signature

Date

04/20/22

Date