

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** February 7, 2022

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Amended Blanket Purchase Agreement with C.A.P. Government, Inc. for inspection and plan review services.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Dept. of Development Services
- 2) Type of Agreement – Amended Blanket Purchase Agreement. **Original Blanket Purchase Agreements with C.A.P Government, Inc. and Calvin Giordano were approved pursuant to Resolution No. R-2021-171**
- 3) Method of Procurement (RFP, bid, etc.) – **Original Procurement Piggyback. City of Fort Lauderdale Bid No. 12376-813.** Section 38.41(C)(5) of the City's Purchasing WHEREAS, Section 38.41(C)(5) of the City's Procurement Code allows the Chief Procurement Officer to procure, without formal solicitation procedures, all goods, supplies, materials, equipment, and services that are the subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof ("piggyback"), provided that the goods, supplies, materials, equipment, or services are the subject of a price schedule negotiated by the entities listed above and is based strictly on competitive bids, quotations, or competitive proposals and not on any preference and such utilization of other governmental entities contracts shall be permitted only during the term of the other governmental entity's contract; and
- 4) Term of Contract:
 - a) initial – 9/14/21 through 5/15/23
 - b) renewals (if any) – yes
 - c) who exercises option to renew – mutual
- 5) Contract Amount – **Original contract was** in an estimated annual cumulative amount not to exceed \$800,000.00, allotting \$600,000.00 to C.A.P. and \$200,000.00 to Calvin. **This proposed amended blanket purchase agreement increases the amount for C.A.P. only from \$600,000.00 to \$1,050,000.00.**

Term Sheet continued

- 6) Termination Rights – Fort Lauderdale contract is without cause or for convenience.
- 7) Indemnity/Insurance Requirements – Yes, pursuant to Ft. Lauderdale bid/contract.
- 8) Scope of Services – Both Calvin and C.A.P. will provide inspection and plan review services for the Dept. of Development Services. **This amended blanket purchase agreement will allow C.A.P. to provide additional services to the Department for inspections and plan review due to current Department operational needs and increase of workload.**
- 9) Other Significant Provisions- n/a

cc: Dr. Wazir Ishmael, City Manager