

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** April 18, 2019

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Blanket Purchase Order with T2 Systems Canada, Inc. for the purchase, installation, web hosting services, and extended warranty for 27 multi space pay stations

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Dept. of Development Services/Parking Division
- 2) Type of Agreement – Blanket Purchase Order
- 3) Method of Procurement (RFP, bid, etc.) – **Piggyback. City of Miami Beach RFP No. 46-10-11.** Section 38.40(C)(5) of the City’s Purchasing Ordinance allows the Director to procure, without following formal procedures, all goods and services which are subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, provided however, the goods and services are: (i) the subject of a price schedule negotiated by the state or the United States government, or (ii) the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference.
- 4) Term of Contract:
 - a) initial – one time purchase which includes a two year warranty. The extended warranty is optional for an additional three years.
 - b) renewals (if any) – n/a.
 - c) who exercises option to renew – n/a.
- 5) Contract Amount – Estimated amount of \$248,859.00.
- 6) Termination Rights - without cause effective 30 days of written notice.
- 7) Indemnity/Insurance Requirements – Vendor will provide insurance and indemnify City.

8) Scope of Services – Vendor will provide 27 multi space pay stations, web hosting services and an extended warranty for the equipment to be installed at the Nebraska Garage and other locations in downtown Hollywood.

9) Other Significant Provisions: n/a

cc: Dr. Wazir Ishmael, City Manager