

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** February 10, 2015

**FROM:** Jeffrey P. Sheffel, City Attorney

**SUBJECT:** Proposed Blanket Purchase orders with Condo Electric Motor Repair,  
Miami Industrial Motor Repair and Ace Pump and Supply

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I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
  - 2) Type of Agreement – Blanket Purchase Orders
  - 3) Method of Procurement (RFP, bid, etc.) – Bid Number F-4346-13-JE
  - 4) Term of Contract
    - a) initial – One year (02/05/2013 – 02/04/2014)
    - b) renewals (if any) – Two additional one-year periods (This is second one-year renewal)
    - c) who exercises option to renew – City
  - 5) Contract Amount –

Condo Electric Motor Repair -	\$100,500.00
Miami Industrial Motor Repair -	\$ 10,000.00
<u>Ace Pump and Supply -</u>	<u>\$ 29,500.00</u>
Total Estimated Expenditure:	\$140,000.00
  - 6) Termination rights – City may terminate with or without cause.
  - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
  - 8) Scope of Services – Contractor shall repair motors as a rebuild or recondition in various locations throughout the City, as directed by the Department of Public Utilities.
  - 9) Other significant provisions – n/a
- cc: Wazir Ishmael, City Manager