



City of Hollywood, Florida

2600 HOLLYWOOD BLVD. • P.O. Box 229045 • ZIP 33022-9045

DATE: **July 2, 2014**

RE: BLANKET ORDER # **B002380**

PRODUCT/SERVICE: **Street Sweeping Services**

Star Cleaning USA, Inc.
19664 SW 69 Place
Pembroke Pines, Florida 33332
Attn: Michael Gonzalez

Telephone Contact: 954-680-7827
Fax: 954-434-6467

Dear Vendor:

This is to inform you that the City of Hollywood, Florida is entering into a Blanket Order with your Company based on one of the following:

- | | |
|---|--------|
| <input type="checkbox"/> FORMAL BID # | |
| <input type="checkbox"/> INFORMAL BID # | DATED: |
| <input type="checkbox"/> RENEWAL OF FORMAL BID # | DATED: |
| <input type="checkbox"/> EXTENSION OF FORMAL BID/RFP# | DATED: |
| <input type="checkbox"/> WRITTEN QUOTATION # | DATED: |
| <input type="checkbox"/> VERBAL QUOTATION PER | DATED: |
| <input type="checkbox"/> STATE OF FLORIDA CONTRACT # | DATED: |
| <input type="checkbox"/> BROWARD COUNTY BID # | |
| <input checked="" type="checkbox"/> OTHER: F.D.O.T. Bid #E1K83-R0. | |

The term of this order is **6/6/2014** through **6/5/2015 (2nd and final renewal period)**.

The estimated dollar value is **\$75,000.00**.

The obligations of the City of Hollywood under this order are subject to the availability of funds lawfully appropriated for its purpose by the City Commission and are subject to the terms and conditions contained on the Purchase Order form.

NOTE: Prior to commencement of any work, updated certificates of insurance meeting the requirements of the Risk Manager and naming the City of Hollywood as additional insured, must be forwarded to Procurement Services.

The City of Hollywood Departments will issue hard copy orders against this Blanket Order as your authorization to deliver. All invoices must reference each unique document number.

If you have any questions, please contact **Ralph Dierks** at (954) 921-3223.

c: Public Works
Finance



CITY OF HOLLYWOOD, FLORIDA

CITY OF HOLLYWOOD
PROCUREMENT SERVICES
DIVISION

PROCUREMENT SERVICES DIVISION

2600 HOLLYWOOD BLVD. · ROOM 303 · P. O. Box 229045 · ZIP 33022-9045

PHONE: 954-921-3299 · FAX: 954-921-3086

2014 MAY 21 PM 1:36

May 12, 2014

Star Cleaning USA, Inc.
Attn: Michael Gonzalez
19664 SW 69 Place
Pembroke Pines, FL 33332

Dear Mr. Gonzalez:

Our Agreement for Street Sweeping Services for the Public Works Department based upon F.D.O.T. Bid #E1K83-R0, Blanket Purchase Order B002380, expires on June 5, 2014.

The Procurement Services Division would like to renew the agreement for a one (1) year period under the terms, conditions and pricing as the City of Hollywood Blanket Purchase Order B002380 (copy attached).

If you are willing to honor your bid pricing and renew this agreement, please sign below and return **along with a copy of the contract renewal from F.D.O.T.** If you are not, please sign and explain reason(s) in a separate letter.

Renewal is subject to the receipt of all required updated insurance certificate(s). If you have not already done so, please forward updated certificates directly to Procurement Services.

Thanks for your help with this matter and as always, please call me at 954-921-3223 or e-mail to rdierks@hollywoodfl.org if you have questions.

A response ASAP would be appreciated.

Sincerely,

Ralph Dierks, Procurement Manager
Procurement Services Division

I agree:  _____
(Signature)

I disagree: _____

Name: Michael Gonzalez _____
(Typed or Printed)

Date: 5/19/14 _____



CITY OF HOLLYWOOD, FLORIDA
PROCUREMENT SERVICES DIVISION

DATE: May 12, 2014

FILE: PR-14-144

TO: Sylvia Glazer, Director, Public Works

VIA: Joel Wasserman, Director, Procurement Services

FROM: Ralph Dierks, Procurement Manager
Procurement Services

SUBJECT: Blanket Contract Renewal for Street Sweeping – B002380 – Star Cleaning USA, Inc.

2014 JUN -9 PM 3:08
CITY OF HOLLYWOOD
PROCUREMENT SERVICES
DIVISION

ISSUE:

The current period of the above contract expires June 5, 2014. The contract is renewable for a one year period if it is determined to be in the City's best interest and the vendor agrees to the renewal in writing.

EXPLANATION:

If you do not want to renew this contract, please explain the reason(s) in a separate memo. Also note that this contract will expire on the date mentioned above and if a new contract is to be established, you must submit bid specifications.

RECOMMENDATION:

Please reply as soon as possible by returning this memo appropriately filled out, signed and dated, along with the attached Contract Renewal Evaluation Form.

Date: 6/9/14

To: Ralph Dierks, Procurement Services

The Director recommends the following:

☒ RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is 43.4631.00000.538.003117 + 01.5174.00475.541.005224

☐ DO NOT renew this contract. See attached memo explaining the reason(s).

☐ DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).

☒ Estimated annual usage/expenditure is \$75,000.00

By: [Signature]

Title: Public Works Director



CITY OF HOLLYWOOD, FLORIDA
PROCUREMENT SERVICES DIVISION

Department/Office
Contract Renewal Evaluation

Date: 6/9/14	
Department/Office: S100/Public Works	Division/Area: 5174
Contact Person: Joseph Cruz	Title: Facilities, Streets, + Beach
Contact phone number: 954-967-4526	Contact Email: jcruz@hollywoodfl.com
Purchase Order/Blanket Purchase Order #:	
Contract Expiration Date: 6/5/14	
Vendor: STAR Cleaning USA, INC.	Contact Person: Michael Gonzalez
Contact phone number: 954-680-7827	Contact Email:
Good/Service: Streetsweeping	Solicitation #: B002380

1. How would you rate the quality of goods/services?

☐ Excellent ☒ Good ☐ Satisfactory ☐ Poor

2. How would you rate the courteousness vendor's personnel?

☐ Excellent ☒ Good ☐ Satisfactory ☐ Poor

3. With regards to the goods or services provided, how satisfied are you with the following items?
(Please check one per category)

	Excellent	Good	Satisfactory	Poor
Overall Quality	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Value	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frequency of Contact	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsiveness to request	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Are all goods/services on the contract being performed at the agreed upon time and manner?

☒ Yes ☐ No

If no, please explain?

5. If you contacted the vendor, were all your questions or any issues resolved to your complete satisfaction?

☒ Yes ☐ No ☐ Did not need to contact

If no, please explain?



CITY OF HOLLYWOOD, FLORIDA
PROCUREMENT SERVICES DIVISION

Department/Office
Contract Renewal Evaluation

6. Has the invoicing been timely, accurate and in accordance with the contract?

☒ Yes ☐ No

If no, please explain?

7. Does the Department/Office recommend renewing a contract based upon the available renewal options when the current agreement expires?

☒ Yes ☐ No

If no, please explain?

8. Please state any additional comments about your experience with this vendor and the goods/services provided:

Always respond promptly to our requests.

Department/Office Director's Name: Sylvia Glazer, Public Works
Director

Department/Office Director's Signature:

[Signature] 69-14